

Loyalsock Township School District

Meeting of School Directors

January 10, 2007

7:05 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:05 p.m. – Litigation; Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
X Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President

MEMBER

X Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Eric Long, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- **Presentation by Larson, Kellett & Associates, P.C. – Mr. Randall DiPalo**

B. Superintendent's Report

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Lamade

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the following Minutes from Meetings of the Board of School Directors:

- December 6, 2006 – Reorganization Meeting
- December 6, 2006 – School Board Meeting
- December 19, 2006 – Special School Board Meeting

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from November 1, 2006, through November 30, 2006, in the amount of \$1,244,784.80.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of November 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

8. Personnel

A. Resignation

A letter of resignation was received from Ms. Jodi Bolduc, 273 Highfields Drive, Williamsport, PA 17701, as a part-time special education aide at Loyalsock Township Middle School effective January 24, 2007.

B. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave in accordance with Policy 435 from Jennifer Ellis. Mrs. Ellis is an elementary teacher at Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Appointment of Part-Time Special Education Aide

It is recommended the Board appoint Ms. Janet Fellon, 2150 Stopper Drive, Montoursville, PA 17754, as a part-time special education aide at Loyalsock Township Middle School, effective January 22, 2007. Ms. Fellon will receive a salary based on Step 1-Aide (\$8.34/hr) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Appointment of Substitute Teacher

It is recommended the Board appoint Mrs. Michelle Pick, 2733 Fieldcrest Drive, Williamsport, PA 17701, as a substitute teacher (Elementary) for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

9. Other

A. Real Estate Tax Refund

It is recommended the Board approve to refund 2006 Real Estate Taxes in the amount of \$1,755.83 for Parcel #26-331-162.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Act 1 - Resolution

It is recommended the Board adopt the attached Resolution electing to not increase its tax rate above the index.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Sonitrol Security of PA – Contracts

It is recommended the Board approve the following work to be performed by Sonitrol Security of PA, PO Box 569, Camp Hill, PA 17001:

- Additional card access for the high school in the amount of \$11,584.00.

Sonitrol is an approved vendor under PA State Contract 6350-03: Surveillance and Security Equipment, Supplies, Design and Installation for Security Systems. This work is in addition to the April 12, 2006 Contracts.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Authorization of Change Order for General Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for general construction with Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, for the Loyalsock Township Middle School/High School Project:

- Change Order #52 – Labor and material to reverse the door swing in Corridor G at a cost of \$2,373.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Authorization of Change Orders for Electrical Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for electrical construction with TurnKey Electric, Inc., Electrical Contractor, 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Loyalsock Township Middle School/High School Project:

- Change Order #15 – Installation of additional AC unit at a cost of \$994.00.
- Change Order #16 – Relocation of two exit signs and disconnection of door contacts at a cost of \$305.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Authorization of Change Order for HVAC Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for HVAC Construction with R&J Ertel, Inc., 540 Lycoming Street, Williamsport, PA 17701, for the Loyalsock Township Middle School/High School Project:

- Change Order #2 – Installation of auxiliary cooling system at a cost of \$11,340.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

G. Authorization of Change Order for Plumbing Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for plumbing construction with W.G. Tomko, Inc., 2559 Route 88, Finleyville, PA 15332, for the Loyalsock Township Middle School/High School Project:

- Change Order #20 – Addition of recircular line to hand sink at a cost of \$1,128.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

10. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting**
- **January 31, 2007**
- **School Board Recognition**
- **7:00 p.m.**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

11. Public Comments

12. Adjournment @ 7:45 p.m.

Motion: Mr. Eck
Second: Mr. Falco

Business Manager/Board Secretary