

Loyalsock Township School District

Meeting of School Directors

February 4, 2009

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Benjamin Landon, Solicitor**
4. **Roll Call – Dr. Richard Mextorf, Acting Board Secretary**

MEMBER

X Edward H. Ade, Jr.
X Stephen M. Dewar
X John G. Lamade, Treasurer
X Denise S. Leete
X Raymond P. McGinnis
X Lenore G. Penfield

MEMBER

X Margaret P. Piper, Vice President
X Jeri S. Sims, President
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
AB *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Benjamin Landon, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report/Discussion Items

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade

Second: Mrs. Penfield

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the January 14, 2009, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from December 1, 2008, through December 31, 2008, in the amount of \$1,410,291.36.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of December 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended December 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

D. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request - Virginia

It is recommended the Board approve an out-of-state field trip requested by Robert Barrett, Band Director. Mr. Barrett is requesting to take the Lancer Marching Band to Williamsburg, Virginia, April 14, 2009 – April 15, 2009. There is no cost to the district for this field trip.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. Field Trip Request – Florida

It is recommended the Board approve an out-of-state field trip requested by Joy Walls, Middle School Teacher. Mrs. Walls has requested to take students (open to all gifted students and all Middle School students) to Florida (June 5, 2009 – June 8, 2009) for a hands-on education science experience. There is no cost to the district for this field trip.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Appointment of Executive Secretary to the Supervisor of Curriculum & Instruction/Business Manager

It is recommended the Board appoint Susan L. Iachini, 840 Hidden Valley Road, Montoursville, PA 17754, as Executive Secretary to the Supervisor of Curriculum & Instruction/Business Manager effective March 2, 2009, pending documentation. Mrs. Iachini will receive a pro-rated salary of \$29,000.00 for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (upon medical determination) in accordance with Policy 435 from Michelle Spencer. Mrs. Spencer is a teacher at Donald E. Schick Elementary School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

C. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (January 15, 2009 – undetermined at this time) in accordance with Policy 435 from Sherry Schaefer. Mrs. Schaefer is a teacher at Donald E. Schick Elementary School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

D. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (March 9, 2009 – June 11, 2009) in accordance with Policy 435 from Patricia Cozza. Mrs. Cozza is a teacher at Donald E. Schick Elementary School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

E. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (March 23, 2009 – June 11, 2009) in accordance with Policy 435 from Kristin Takach. Mrs. Takach is a teacher at Loyalsock Township Middle School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

F. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (January 28, 2009 – March 11, 2009) in accordance with Policy 435 from Cheryl Pulizzi. Mrs. Pulizzi is a teacher at Loyalsock Township Middle School.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

G. Appointment of Long-Term Substitute – Special Education Teacher

It is recommended the Board appoint Ms. Breanne Baker, 511 Mulberry Street, Hollidaysburg, PA 16648, as a long-term substitute assigned as a Special Education teacher. Ms. Baker will serve as a substitute teacher during a leave of absence requested by Mrs. Spencer.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

H. School Bus Drivers

It is recommended the Board approve the attached list of school bus drivers for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

I. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2008-2009 school year.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

J. Appointment of Spring Coaches

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2008-2009 sports season.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

10. Other

A. Salary Adjustment

It is recommended the Board approve adjusting Mrs. Stephanie Mitstifer's salary to Step 3-B in accordance with the LTEA Agreement retroactive to August 20, 2008.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

B. Sale of School Buses

It is recommended the Board approve the sale of the following school buses:

- 1992 International School Bus (Serial Number 1HVBBNMP3NH392434)
- 1993 International School Bus (Serial Number 1HVBDPEP7PH543301)

The school buses will be sold to Emmanuel Baptist Church, 1730 Four Mile Drive, Williamsport, PA 17701, at a total price of \$6,000.00.

Yes: Ade, Dewar, Lamade, Leete, McGinnis, Penfield, Piper, Sims, Williams
No: None
Absent: None
Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- School Board Meeting – March 11, 2009

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. Legislative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

12. Public Comments

13. Adjournment @ 8:54 p.m.

Motion: Mr. Lamade
Second: Mrs. Piper

Richard J. Mextorf, D.Ed.