## Loyalsock Township School District

## **Meeting of School Directors**

March 27, 2013

7:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

## **MINUTES**

- 1. Call to Order -President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Austin White, Solicitor 6:00 p.m. 7:00 p.m. Personnel; Collective Bargaining
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>
X Edward H. Ade, Jr., President	<u>ab</u> John B. Raymond
X Maureen Carey	X Sheila J. Yates, Vice President
X William P. Carlucci	X Paul R. Young, II
X Stephen M. Dewar – Treasurer	X *Austin White, Solicitor
X David P. Hornberger	X *Robert W. Grantier, Superintendent
X Christina L. Kiessling	X *Gerald McLaughlin, Business Mgr./Bd.Secretary
Absent-Raymond (Personal)	*(Non-Voting Member)

#### **OTHERS**

- X Matthew Reitz, Loyalsock Township High School Principal
- X Charles Greevy, IV, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- **ab** Suzanne Foresman, Assistant Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- **X** Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Joseph Stender, Williamsport Sun-Gazette

5.

## A. Recognition of Guests or Scheduled Speakers/Public Comments

#### **B.** Superintendent's Report/Discussion Items

Troop 38 Citizenship Requirements – Zackary Geffre, 6<sup>th</sup> Grade Student

#### C. Public Comments Relative to Agenda Items

#### 6. Presentations

#### A. Business Manager's Update

- Budget Information (Budget books were distributed to School Board Members for review.)
  - Revenues
  - Salaries/Wages
  - Technology
  - Capital Items

#### 7. Minutes

#### A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- February 13, 2013 School Board
- February 19, 2013 Education Committee
- February 27, 2013 School Board
- March 4, 2013 Education Committee
- March 11, 2013 Facilities Committee/Finance Committee

Motion: Mr. Young Second: Mr. Hornberger

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None
Absent: Raymond
Result: Motion Carried

#### 8. Finance

## A. Approval of Bills

It is recommended the Board approve expenditures from February 1, 2013 through February 28, 2013, in the amount of \$859,210.77.

Motion: Mrs. Yates Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

### B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of February 2013.

Motion: Mr. Young Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### C. <u>Authorization to Transfer Funds for Future Capital Projects</u>

It is recommended the Board authorize the transfer of funds from the general unassigned fund balance to the capital projects fund balance for future capital projects in the amount of \$400,000.00.

Motion: Mr. Hornberger Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### D. Student Activity Accounts

It is recommended the Board approve the attached recommendations to open/terminate/transfer student activity accounts.

Motion: Mr. Young Second: Mrs. Yates

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### 9. School/District Programs and Operations

#### A. Field Trip Request

It is recommended the Board approve an out-of-state field trip requested by Jennifer Beck, Social Studies Teacher. Ms. Beck is requesting to take students (approximately 40 – AP World History, AP Studio Art, Advanced Mixed Art) to The Metropolitan Museum of Art (New York) on April 10, 2013. The only cost to the district is for substitutes.

Page 4 Loyalsock Township School Directors Minutes March 27, 2013

Motion: Mrs. Carey Second: Mr. Hornberger

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### B. <u>Student Activities – Accounting Manual</u>

It is recommended the Board approve the attached revised Student Activities Accounting Manual.

Motion: Mr. Young Second: Mrs. Yates

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### 10. Personnel

## A. Appointment of Athletic Personnel

It is recommended the Board appoint the following coaches for the 2012-2013 sports season:

- David Raemore, Assistant Track Coach (0 years paid coaching experience)
- Martin Jennings, Volunteer Boys' Basketball Coach
- Kevin Baggett, Volunteer Boys' Basketball Coach

Motion: Mr. Hornberger Second: Mr. Yates

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### B. School Bus Drivers

It is recommended the Board approve the attached list of school bus drivers for the 2012-2013 school year.

Motion: Mrs. Yates Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

### **C.** Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2012-2013 school year.

Motion: Mr. Young Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### D. Resignation

A letter of resignation was received from Dr. David Young as the school physician effective June 30, 2013.

#### 11. Other

#### A. Donation – Coaches vs. Cancer

It is recommended the Board approve a \$250 donation to the Coaches vs. Cancer organization. This donation comes through athletic revenues in the general fund.

Motion: Mr. Carlucci Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### B. <u>Intermediate Unit 17 Budget Approval</u>

It is recommended the Board approve the attached Intermediate Unit 17 General Operations Budget (Resolution attached) for the fiscal year July 1, 2013 through June 30, 2014.

Motion: Mr. Dewar Second: Mr. Young

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

#### C. Resolution Regarding Need for Reform of Cyber Charter School Funding Formula

It is recommended the Board adopt the attached resolution regarding need for reform of the Commonwealth's cyber charter school funding formula.

Motion: Mrs. Carey Second: Mr. Hornberger

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

# D. <u>Award School Bus Bids – 2010 Used (1) 38-Passenger Special Needs School Bus & (1) 81-Passenger School Bus</u>

It is recommended the Board award the 2010 Used 38-passenger special needs school bus (\$63,900) and 2010 Used 81-passenger school bus (\$54,900) bids (as per bid specifications) to Rohrer Bus Sales, P.O. Box 100, Rts. 11 & 15, Duncannon, PA 17020. Funds for the purchase will come from the Capital Projects Fund.

Motion: Mr. Carlucci Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None
Absent: Raymond
Result: Motion Carried

#### E. Approval of Contracts for Concession Stand

It is recommended the Board approve to contract with the following contractors for construction of a concession stand:

- L&K Concrete, 336 Clinton Street, South Williamsport, PA, 17702, to provide concrete work/foundation for a concession stand at a cost of \$8,900.00.
- Sampson Plumbing & Heating, LLC, 105 Keller Loop, Williamsport, PA 17701, to provide plumbing work for a concession stand at a cost of \$1,958.50.

Funds for this project will come from the Capital Projects Fund.

Motion: Mr. Carlucci Second: Mr. Hornberger

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

Page 7 Loyalsock Township School Directors Minutes March 27, 2013

## F. Memorandum of Understanding – The Lancer Foundation

It is recommended the Board approve the attached Memorandum of Understanding with The Lancer Foundation. The Memorandum of Understanding establishes terms of a fundraising campaign.

Motion: Mr. Hornberger Second: Mrs. Yates

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

#### 12. Information Items

- A. Board Comments/Reports
- **B.** Administrative Reports
- 13. Public Comments None
- 14. Next School Board Meeting Date April 10, 2013
- 15. Adjournment @ 7:36 p.m.

Motion: Mr. Young Second: Mr. Hornberger

Gerald L. McLaughlin