

Loyalsock Township School District

Meeting of School Directors

April 12, 2006

7:05 p.m.

*Donald E. Schick Elementary School
2800 Four Mile Drive
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**
5:30 p.m. – 7:05 p.m. & 8:50 p.m. – 9:35 p.m.-Personnel; Pending/Potential Litigation; Collective Bargaining
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
X Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President
**Mrs. Sims – absent due to business

MEMBER

AB Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Interactive Whiteboards in the Classroom – Mr. John Rhoads**
 - **Cooperative Swimming Program – Ms. Barbara Anderson**
 - **Athletic Field House – Mr. Eck & Mr. Williams**

B. Superintendent's Report

Technology Grant; Foundation; Kindergarten Registration

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Lamade

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams

No: None

Absent: Sims

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the March 1, 2006, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams

No: None

Absent: Sims

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from February 1, 2006, through February 28, 2006, in the amount of \$1,008,155.40.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams

No: None

Absent: Sims

Result: Motion Carried

B. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of February 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

C. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

D. Capital Expenditures – Donald E. Schick Elementary School

It is recommended the Board approve the attached Capital Project Expenditures for Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Barbara Antolick and Marcella Hepfer, World Language Teachers. Mrs. Antolick and Mrs. Hepfer have requested to take French and Spanish students to New York City on April 8, 2006. There is no cost to the district for this field trip.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

B. Field Trip Request - Virginia

It is recommended the Board approve an out-of-state field trip requested by Casey Waller, Health & Physical Education Teacher. Mr. Waller has requested to take junior varsity and varsity baseball athletes to Virginia from April 6, 2006, to April 9, 2006. There is no cost to the district for this field trip.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

C. Authorization to File Federal Programs Applications/Grant Applications

It is recommended the Board authorize Administration to file the following Federal Programs Applications and Grant Applications for the 2006-2007 school year:

- Title I
- Title II
- Title III
- Title V
- Class-Size Reduction Initiative
- Safe & Drug-Free Schools
- Safe Schools Initiative
- Impact Aid
- Accountability Block Grant
- Science: It's Elementary
- College & Career Counseling Program
- IDEA Programs (pass through)
- Dual Enrollment
- Alternative Education for Disruptive Youth
- LSTA (Library Services & Technology Act)
- Classrooms of the Future
- Special Education Performance Grants
- First Community Foundation of PA
- Food and Nutrition Grants

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

D. Agriculture Program

It is recommended the Board approve Student #9526 to attend the agriculture program at Montoursville Area High School as a tuition student for school years 2006-2007, 2007-2008, and 2008-2009.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

9. Personnel

A. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave in accordance with Policy 435 from Becky Casale. Mrs. Casale is a reading teacher at Loyalsock Township Middle School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

B. Request for Family/Medical Leave – Policy 535

It is recommended the Board approve a request for family/medical leave (March 27, 2006 – April 12, 2006) in accordance with Policy 535 from Penelope Merrill. Mrs. Merrill is a computer lab aide at Loyalsock Township High School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

C. Appointment of Long-Term Substitute

It is recommended the Board appoint Mrs. Katie Brass, 1111 Locust Street, Williamsport, PA 17701, as a long-term substitute assigned as a 7th grade reading teacher, effective April 4, 2006. Mrs. Brass will serve as a substitute teacher during Mrs. Takach's leave of absence.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

D. Appointment of Long-Term Substitute

It is recommended the Board appoint Mrs. Stacy Stabryla, PO Box 40, Hillsgrove, PA 18619, as a long-term substitute assigned as an 8th grade reading teacher pursuant to the terms of the attached Memorandum of Understanding. Mrs. Stabryla will serve as a substitute teacher during Mrs. Casale's leave of absence.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

E. Appointment of Spring Coaches

It is recommended the Board appoint the attached list of coaches for the 2005-2006 sports season.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

F. Appointment of Cafeteria/Playground Monitor

It is recommended the Board appoint Matthew Schuyler as a part-time (approximately three hours per day) cafeteria/playground monitor (effective March 27, 2006) pending documentation. Mr. Schuyler will receive an hourly rate of \$6.50.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

G. Substitute/Guest Teacher Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2005-2006 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

H. School Bus Driver

It is recommended the Board appoint Joanne Hartman, 6029 Pleasant Valley Road, Cogan Station, PA 17728, as a bus driver effective March 20, 2006. Ms. Hartman will receive a salary based on the current agreement with the Loyalsock Township School Bus Drivers Association.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

10. Other

A. Intermediate Unit 17 Budget Approval

It is recommended the Board approve the attached Intermediate Unit 17 Budget (Resolution attached) for the fiscal year July 1, 2006, through June 30, 2007.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

B. Contribution to TSA State Conference Participation

It is recommended the Board approve a contribution of one-third of the total estimated expenditures not to exceed \$640.00 for student participation in the TSA State Conference, April 19-22, 2006, in Seven Springs, Pennsylvania.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

C. Award Band Instrument Bid

It is recommended the Board award the band instrument bid (as per bid specifications) to Robert M. Sides Family Music Center, 201 Mulberry Street, Williamsport, PA 17701, in the amount of \$17,603.48.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

D. Award High School Gymnasium Painting Bid

It is recommended the Board award the high school gymnasium painting bid (as per bid specifications) to R. Hibbler Painting, 1206 Allen Street, Montoursville, PA 17754, in the amount of \$18,013.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

E. Sonitrol Security of PA – Contracts

It is recommended the Board approve the attached contracts with Sonitrol Security of PA, PO Box 569, Camp Hill, PA 17001, for installation of security systems at Donald E. Schick Elementary School, Loyalsock Township Middle School, and Loyalsock Township High School at a cost of \$145,000.00. Sonitrol is an approved vendor under PA State Contract 6350-03: Surveillance and Security Equipment, Supplies, Design and Installation for Security Systems.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

F. Bowman Field Agreement

It is recommended the Board approve the attached Conditions for Use of Bowman Field Lease between the City of Williamsport and Loyalsock Township High School for 2006 home varsity baseball games.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

G. Taxpayers Bill of Rights Disclosure Statement

It is recommended the Board adopt the attached Loyalsock Township Tax Office Taxpayers Bill of Rights Disclosure Statement as prepared by the Loyalsock Tax Office.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

H. Tax Review Board

It is recommended the Board appoint Michael Vuocolo and Garth Eck to serve on the Loyalsock Township Tax Review Board.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

I. Authorization of Change Orders for General Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for general construction with Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, for the Loyalsock Township Middle School/High School Project:

- Change Order #36 – Remove existing paving and place stone at main entrance parking lot at a cost of \$48,309.00.
- Change Order #37 – Remove existing paving and place stone at bus garage at a cost of \$46,843.00.
- Change Order #38 – Install VCT and base in Room E106 at a cost of \$1,376.00.
- Change Order #39 – Delete aisle lights for new auditorium seating in Room G121 at a credit of \$551.00.
- Change Order #40 – Infill the glass block at existing gym with metal studs, cement board, insulation, EIFS, and flashing at a cost of \$15,530.00.
- Change Order #41 – Install additional drywall in Lobby E102 at a cost of \$3,957.00.
- Change Order #42 – Modify walls in Room G121 at a cost of \$986.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

J. Authorization of Change Order for Electrical Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for electrical construction with TurnKey Electric, Inc., Electrical Contractor, 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Loyalsock Township Middle School/High School Project:

- Change Order #12 – Install a complete TV Studio wiring system at a cost of \$6,381.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

K. Athletic Field House – Submission of PDE-3074

It is recommended the Board approve submission of PDE-3074 (Non-Reimbursable Construction Project) to the Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333, in accordance with Pennsylvania Department of Education guidelines, for the Athletic Field House.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

L. Advertise for Bids – Athletic Field House

It is recommended the Board authorize the administration to advertise for bids for the construction of an athletic field house in accordance with the attached plan submitted by Mr. Rick Witt, Architect, L. Robert Kimball & Associates.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

M. Supplemental Agreement

It is recommended the Board approve the attached Supplemental Agreement between Loyalsock Township School District and PCS, Inc. This Agreement is a supplement to the agreement for environmental hazardous abatement construction work on the Middle School/High School building project between parties dated June 10, 2004.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

N. Employee Hourly Rate Adjustment

It is recommended the Board adjust the hourly rate for Barbara Griffiths, Food Service Employee, from \$6.50/hr. to \$6.80/hr. retroactive to August 29, 2005.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Vuocolo, Williams
No: None
Absent: Sims
Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members Calendars

- School Board Meeting
- Loyalsock Township Middle School
- April 26, 2006
- 7:00 p.m.

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal

12. Public Comments

13. Adjournment @ 8:50 p.m.

Motion: Mr. Eck
Second: Mr. Lamade

Business Manager/Board Secretary