

Loyalsock Township School District

Meeting of School Directors

April 23, 2008

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 – 7:10 p.m. – Collective Bargaining; Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr.
AB Frederick T. Gilmour
AB John G. Lamade, Treasurer
X Denise S. Leete
X Raymond P. McGinnis
AB Lenore G. Penfield
*Gilmour, Lamade & Penfield – Illness

MEMBER

X Margaret P. Piper, Vice President
X Jeri S. Sims, President
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
AB John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Heather Gach, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- **Certificates**
- **First Reading of Budget–Tentative – Mr. McLaughlin**

B. Superintendent's Report/Discussion Items

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mrs. Piper

Second: Mr. Ade

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams

No: None

Absent: Gilmour, Lamade, Penfield

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the April 2, 2008, Meeting of the Board of School Directors.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams

No: None

Absent: Gilmour, Lamade, Penfield

Result: Motion Carried

7. Finance

A. 2008-2009 Tentative Budget

It is recommended the Board adopt the 2008-2009 tentative budget with revenues and expenditures of \$17,808,819.00 with taxes as follows:

- Real Estate 13.00 mills
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Occupational Privilege \$10/occupation engaged in by an individual within the district
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

B. Approval of Bills

It is recommended the Board approve expenditures from March 1, 2008, through March 31, 2008, in the amount of \$1,402,047.16.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

C. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of March 2008.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

D. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2008.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

E. Authorization to Open Investor Savings Account

It is recommended the Board authorize the opening of an Investor Savings Account (28053916) effective March 20, 2008, with Woodlands Bank, 2450 East Third Street, Williamsport, PA 17701, an approved depository for Loyalsock Township School District.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

F. Authorization to Open Time Deposit Account

It is recommended the Board authorize the opening of a Time Deposit Account (350008082) effective March 20, 2008, with Woodlands Bank, 2450 East Third Street, Williamsport, PA 17701, an approved depository for Loyalsock Township School District.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

8. School/District Programs and Operations

A. Agreement with Bethesda Day Treatment Center

It is recommended the Board approve the attached agreement with Bethesda Day Treatment Center, 5972 Susquehanna Trail, Turbotville, PA 17772, for educational services during the 2008-2009 school year.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

B. Susquehanna House Purchase of Service Agreement

It is recommended the Board approve Susquehanna House, 8664 Rt. 220 South, Linden, PA 17744, as a service provider for the 2008-2009 school year pursuant to the terms of the attached Purchase of Service Agreement.

MOTION TO TABLE

Motion: Mr. Williams

Second: Mr. McGinnis

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams

No: None

Absent: Gilmour, Lamade, Penfield

Result: Motion Carried

C. Cooperative Sports Agreement

It is recommended the Board approve the attached Cooperative Sports Agreement between Loyalsock Township School District and St. John Neumann Regional Academy. The agreement is to provide cooperative sponsorship in the sport of interscholastic wrestling and football.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams

No: None

Absent: Gilmour, Lamade, Penfield

Result: Motion Carried

D. Approval of 2008 Summer School Program

It is recommended the Board approve the attached agreement between Loyalsock Township School District and Lycoming Housing Authority of Williamsport, outlining a six-week summer school session as follows:

Grades: K-5

Dates: June 16, 2008 – July 25, 2008

Time: 8:00 a.m. – 4:00 p.m.

Location: Donald E. Schick Elementary School

Staff : *to be approved at a later date*

Estimated Number of Students: 125

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams

No: None

Absent: Gilmour, Lamade, Penfield

Result: Motion Carried

9. Personnel

A. Appointment of Temporary Full-Time Custodial Employee

It is recommended the Board appoint Mr. Brian Lowmiller, 1311 Washington Boulevard, Apartment 25, Williamsport, PA 17701, as a temporary full-time custodial employee (effective April 14, 2008) pursuant to the terms of the attached Memorandum of Understanding. Mr. Lowmiller will receive a salary based on Step 3-Custodian (\$10.32/hr.) of the current LTESPA Agreement.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

B. Request for Family/Medical Leave – Policy 535

It is recommended the Board approve a request for family/medical leave (on an as-needed basis effective March 31, 2008 – June 20, 2008) in accordance with Policy 535 from Carol Waldman. Mrs. Waldman is a secretary at Loyalsock Township Middle School.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

C. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (tentatively August 20, 2008 – November 26, 2008) in accordance with Policy 435 from Danyelle Zaccaria. Mrs. Zaccaria is an elementary teacher at Donald E. Schick Elementary School.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

D. Resignation of School Bus Driver

A letter of resignation was received from Mr. Roy Keister, 985 Cemetery Road, Williamsport, PA 17701, as a school bus driver effective June 9, 2008.

E. Resignation of Head Football Coach

Notice of resignation was received from Mr. Scott Shaffer, 755 Schell Road, Turbotville, PA 17772, as the Head Football Coach effective immediately.

F. Appointment of Head Football Coach

It is recommended the Board appoint Mr. Alex Jackson, P.O. Box 63, Jersey Shore, PA 17740, as the Head Football Coach for the 2008-2009 school year. Mr. Jackson has eleven years of coaching experience.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

G. Extended School Year Special Education Program

It is recommended the Board approve the following paraprofessionals for the Extended School Year Special Education Program:

- Margaret Ratke, 1572 Northway Road, Williamsport, PA 17701 - \$8.57/hr.
June 17, 2008 – July 17, 2008 (Williamsport High School)
- Melanie Mantle, 2726 Lincoln Drive, Montoursville, PA 17754 - \$11.69/hr.
June 17, 2008 – July 17, 2008 (Williamsport High School)
July 21, 2008 – July 31, 2008 (Loyalsock Township Middle School)

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

H. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2007-2008 school year.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

10. Other

A. After-School Child Care Program for the 2008-2009 School Year

It is recommended the Board approve The River Valley Regional YMCA, 320 Elmira Street, Williamsport, PA 17701, to house an After-School Child Care Program, at Donald E. Schick Elementary School, pending availability of space, for the 2008-2009 school year.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

B. Non-Work/Vacation Days

It is recommended the Board approve a request from LTESPA for custodial, maintenance, and 223-day employees to carry over a maximum of five remaining non-work/vacation days from the 2007-2008 school year to the 2008-2009 school year. These days must be used by August 15, 2008.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

C. Resolution Supporting Pennsylvania House Bill 446

It is recommended the Board adopt the attached resolution supporting House Bill 446 that amends the Public School Code to transfer funding responsibility for cyber charter schools to the Commonwealth and require greater accountability from cyber schools.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

D. Resolution Opposing Proposed High School Graduation Competency Assessments

It is recommended the Board adopt the attached resolution opposing the State Board of Education's proposal to enact Graduation Competency Assessments and any other regulation or legislation that usurps the authority of local school districts to determine whether their students have earned a high school diploma.

Yes: Ade, Leete, McGinnis, Piper, Sims, Williams
No: None
Absent: Gilmour, Lamade, Penfield
Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- School Board Meeting
- May 14, 2008
- 7:00 p.m.

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Liaison Report – Mrs. Jeri Sims
3. Legislative Report – Mrs. Piper
4. IU Representative Report – Mr. Raymond McGinnis
5. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
6. Loyalsock Township Tax Review Board – Mr. John Lamade & Mr. Frederick Gilmour
7. Other –
Mrs. Sims commented that the Athletic Committee has been reestablished (Board Representatives – Mr. Williams & Mr. Ade) and will report to the Board as needed.

12. Public Comments

- Mrs. Leete announced that Dr. Roy Fletcher, Business Administration faculty at Pennsylvania College of Technology, would like to work with Loyalsock high school students on an “Investment Opportunity” where students could actually manage a “live” Investment Portfolio.

13. Adjournment @ 9:30 p.m.

Motion: Mrs. Piper
Second: Mr. Ade

Business Manager/Board Secretary