Loyalsock Township School District

Meeting of School Directors

June 2, 2010

7:20 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00 – 7:20 p.m. Contracts, Personnel; 9:20 – 10:00 p.m. Personnel
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

MEMBER

MEMBER

XEdward H. Ade, Jr., Vice PresidentXMargaret P. Piper, PresidentXMaureen CareyXJohn B. RaymondXWilliam P. CarlucciXSheila J. YatesXStephen M. Dewar, TreasurerX*Eugene Yaw, SolicitorXDenise S. LeeteX*Gerald McLaughlin, Acting Superintendent,XRaymond P. McGinnis*(Non-Voting Member)

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- X Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Charles Greevy, IV, Assistant Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- AB Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Greg Hayes, Williamsport Sun-Gazette

5.

- A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>
 - Certificates InvestWrite 1st Place State Winner – Melissa Covert Teacher – Mrs. Joy Walls
 - Food Service Presentation Mrs. Beth Hufnagel

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B. <u>Superintendent's Report/Discussion Items</u>

- Commencement Information
- Budget Update

C. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings of the Board of School Directors:

- April 7, 2010 Meeting/Work Session & Committee
 - May 12, 2010 Meeting

Motion:Mr. CarlucciSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

7. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from April 1, 2010, through April 30, 2010, in the amount of \$1,725,225.63

Motion:Mr. CarlucciSecond: Mrs. LeeteYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of April 2010.

Motion:Mr. RaymondSecond: Mr. DewarYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

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C. <u>Student Activities Fund Quarterly Report</u>

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2010.

Motion:Mrs. CareySecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

D. <u>Authorization to Designate and Transfer Funds for Projected Future Retirement Rate</u> <u>Increases</u>

It is recommended the Board authorize the designation and transfer of funds from the unreserved fund balance to the fund balance reserved for projected future retirement rate increases in the amount of \$1,400,000.00.

Motion:Mr. CarlucciSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

8. School/District Programs and Operations

A. <u>Resolution – Lycoming Career and Technology Center</u>

It is recommended the Board adopt the attached Resolution under the terms and conditions outlined in the Second Amended Articles of Agreement for Operation of the Lycoming County Area Vocational Technical School, known as the Lycoming Career and Technology Center. This agreement allows the Loyalsock Township School District to become a participating district for the purpose of vocational technology programs to its students.

Motion:Mr. RaymondSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

9. Personnel

9A. – 9B. Vacancies were created due to employee retirements.

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A. <u>Professional Staff – Appointment of Mathematics Teacher</u>

It is recommended the Board appoint Mr. Todd Girton, Two Dolly Madison Circle, Newark, DE 19702, as a Temporary Professional Employee assigned as a high school mathematics teacher effective August 26, 2010. Mr. Girton will receive a salary based on Step 3-M (\$47,334.00) of the Teacher Salary Schedule.

Motion:Mr. AdeSecond: Mr. CarlucciYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Professional Staff – Appointment of Mathematics Teacher</u>

It is recommended the Board appoint Ms. Emily Bryan, 131 Elys Road, Dushore, PA 18614, as a Temporary Professional Employee assigned as a middle school mathematics teacher effective August 26, 2010 Ms. Bryan will receive a salary based on Step 1-B (\$41,100.00) of the Teacher Salary Schedule.

Motion:Mr. DewarSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2009-2010 school year.

Motion:Mr. AdeSecond: Mrs. YatesYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

D. <u>Request for Family/Medical Leave – Policy 435</u>

It is recommended the Board approve a request for family/medical leave (August 26, 2010 – October 14, 2010) in accordance with Policy 435 from Tina Remsnyder. Mrs. Remsnyder is a physical education teacher at Loyalsock Township Middle School.

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Motion:Mr. CarlucciSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

E. <u>Resignation – Professional Staff</u>

A letter of resignation was received from Ms. Angie Knepp as a half-time Spanish teacher effective June 11, 2010.

F. <u>Resignation – School Bus Driver</u>

A letter of resignation was received from Ms. Sharon Milroy as a substitute school bus driver effective immediately.

G. <u>Temporary Part-Time/Substitute Custodial Employees</u>

It is recommended the Board appoint Sharon Sullivan, 5195 Jacks Hollow Road, Williamsport, PA 17701, as a temporary part-time/substitute custodian (0-20 hours per week) pending documentation. Ms. Sullivan will receive an hourly rate of \$10.50.

Motion:Mr. McGinnisSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

H. Job Description – Director of Student Services & Career Development

It is recommended the Board approve the attached job description for Christina Herman. Said job description combines her roles as Director of Student Services and Career Development Counselor. Mrs. Herman will assume her new assignment effective July 1, 2010.

Motion to Defer: Mr. CarlucciSecond: Mrs. YatesYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Deferred

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10. Policy

A. Policy 622 – Capitalization – First Reading as Revised

The Board acknowledges the first reading of Policy 622 – Capitalization as revised.

11. Other

A. <u>Approval of Contract – Independent School Bus Drivers Association</u>

It is recommended the Board approve the attached Memorandum of Contract with the Loyalsock Township School District Independent School Bus Drivers Association effective September 1, 2010 through August 31, 2013.

Motion:Mr. DewarSecond: Mr. CarlucciYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Approval of Meeting Schedule – School Board of Directors</u>

It is recommended the Board approve the attached meeting schedule for the Board of School Directors for July 2010 – December 2010. *Meeting schedule will be revised (locations only) to accommodate meetings at other buildings.* Motion: Mrs. Carey Second: Mr. Ade Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates No: None Absent: None Result: Motion Carried

C. <u>Stipends</u>

It is recommended the Board approve the attached list of stipends for District Service Center staff that were assigned additional responsibilities and additional hours during the 2009-2010 school year.

Motion:Mr. McGinnisSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

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12. Information Items/School Reports

A. <u>Dates for Board Members' Calendars</u> Board Meeting – June 23, 2010 @ 7:00 p.m.

B. <u>School Reports</u>

C. <u>Board Comments/Reports</u>

- 1. School District Solicitor Report Eugene Yaw, Esquire
- 2. PSBA Representative Report Mrs. Denise Leete
- 3. IU Representative Report Mr. Raymond McGinnis
- 4. Loyalsock Township Recreation Board Report Mr. Edward H. Ade, Jr./Mr. Stephen Dewar
- 5. Loyalsock Township Tax Review Board Mr. Stephen Dewar/Mr. John Raymond
- 6. Wellness Committee Mrs. Maureen Carey
- 7. Other

13. Public Comments

Mr. McLaughlin commented on the dean of students position and shared the Northway Road traffic study with the Board.

14. Adjournment @ 9:15 p.m.

Motion: Mr. Carlucci Second: Mr. Dewar

Gerald L. McLaughlin