Loyalsock Township School District

Meeting of School Directors

June 10, 2015

7:05 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order - President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor 6:00-7:05 p.m. Personnel
- 4. Roll Call - Mr. Gerald L. McLaughlin

<u>MEMBER</u>	<u>MEMBER</u>
<u>x</u> Edward H. Ade, Jr.	<u>ab</u> John B. Raymond
<u>x</u> Maureen Carey	x Sheila J. Yates, President
x William P. Carlucci	x Paul R. Young, II, Vice President
x Stephen M. Dewar – Treasurer	<u>x</u> *Eugene Yaw, Solicitor
x David P. Hornberger	x *Gerald L. McLaughlin, Superintendent
x Christina L. Kiessling	ab *M. Daniel Egly, Business Mgr./Bd.Secretary
*Absent-Raymond (Personal)	*(Non-Voting Member)

OTHERS

- **ab** Matthew Reitz, Loyalsock Township High School Principal
- x Brooke Beiter, Assistant High School Principal
- **ab** Charles Greevy, IV, Middle School Principal
- **ab** Suzanne Foresman, Elementary School Principal
- x Adrienne Johnston, Elementary School Dean of Students
- **ab** Sherry Griggs, Supervisor of Curriculum & Instruction
- **x** Dayne Waller, Supervisor of Special Education
- x Eric Gee, Director of Technology
- ab Christina Herman, Director of Student Services & Career Development
- x Cara Morningstar, Williamsport Sun-Gazette

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments
 - Financial Update Les Bear, Robert W. Baird & Co., Inc.
 - Food Service Presentation Beth Hufnagel, Food Service Director

B. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

April 30, 2015 – School Board

Motion: Mrs. Carey Second: Mr. Young

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from April 1, 2015 through April 30, 2015, in the amount of \$1,228,956.20.

Motion: Mr. Carlucci Second: Mr. Young

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of April 2015.

Motion: Mr. Young Second: Mrs. Carey

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

C. 2015-2016 Homestead and Farmstead Exclusion Resolution

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2015-2016 school year effective July 1, 2015.

Motion: Mr. Hornberger Second: Mr. Young

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

8. School/District Programs and Operations

A. Agreement with PA Treatment & Healing

It is recommended the Board approve the attached agreement with PA Treatment & Healing, 5972 Susquehanna Trail, Turbotville, PA 17772, for educational services during the 2015-2016 school year.

Motion: Mr. Young Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

9. Personnel

A. <u>Professional Staff</u>

It is recommended the Board appoint the following individuals (pending documentation) effective August 26, 2015:

- Traci Friant as a Temporary Professional Employee assigned as an elementary teacher. Ms. Friant will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.
- Amanda Coughenour as a Temporary Professional Employee assigned as a music teacher. Ms. Coughenour will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.
- Savannah Hanford as a Temporary Professional Employee assigned as an English teacher. Ms. Hanford will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.
- Laura Cochran as a Professional Employee assigned as a Special Education teacher. Ms. Cochran will receive a salary based on Step 6-M (\$54,060.00) of the Teacher Salary Schedule.
- Tracy Kahn as a Professional Employee assigned as a Special Education teacher. Ms. Kahn will receive a salary based on Step 7-M (\$55,927.00) of the Teacher Salary Schedule.

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Motion: Mr. Young Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

B. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2014-2015 school year.

Motion: Mrs. Carey Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

C. Approval of 2015 Elementary Summer Camp Employees

It is recommended the Board appoint the following employees for the 2015 Elementary Summer Camp program.

- Teachers
 - o Jerry Bragalone
 - Karen Fox
 - o Heather McCarthy
 - o Rob McKenzie
 - o Lisa Novotny
 - o Vanessa Kinley (Substitute)
- Paraprofessionals/Monitors
 - o Sarah Collins
 - o Gregory Pride
 - o Suzanne Waters

Motion: Mr. Young Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

D. <u>Summer Custodial/Maintenance & Bus Maintenance Employees</u>

It is recommended the Board appoint the following temporary summer custodial/maintenance staff for the summer of 2015:

o Jensen Drick – Bus Maintenance; \$8.25/hr.; 0-40 hours per week

o Gavin Reitz – Custodial/Maintenance; \$8.25/hr.; 0-40 hours per week

Motion: Mr. Young Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

E. Athletic Personnel

It is recommended the Board appoint the following athletic personnel:

o Craig Weaver, Jr. – Girls' Varsity Basketball Coach (15 years paid coaching experience)

o Carl Bennett – Volunteer Softball Coach (pending documentation)

Motion: Mr. Hornberger Second: Mr. Dewar

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None
Absent: Raymond
Result: Motion Carried

F. Request for Uncompensated Leave

It is recommended the Board approve the following request for uncompensated leave:

• Kirstin Hamilton (Food Service Employee); August 26, 2015 – October 24, 2015 in accordance with Policy 339

Motion: Mr. Young Second: Mr. Ade

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

G. Retirements/Resignations

The Board acknowledges letters of retirement/resignation from the following employees:

- Christy Jordan Paraprofessional (effective June 5, 2015)
- Jeana McKenzie Paraprofessional (effective June 5, 2015)

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10. Other

A. Purchase of Food Service Point of Sale – Hardware/Equipment

It is recommended the Board approve the purchase of Food Service Point of Sale (POS) hardware/equipment from Heartland School Solutions, 1620 West Fountainhead Parkway, Suite 501, Tempe, AZ 85282, at a cost of \$8,258.00.00. (Funds for this purchase will come from the Food Service Fund.)

Motion: Mrs. Carey Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

B. Athletic - Bids

It is recommended the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Mr. Young Second: Mrs. Kiessling

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

C. <u>Authorization of Change Orders for General Construction for the Facility</u>

Improvement Project

It is recommended the Board approve the following Change Orders for general construction with Turn Key Construction, Inc., 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Schick Elementary School Addition, Track Facility and Athletic Multi-Purpose Facility:

- Change Order #1 (TK1&3) Extend completion date of Classroom Addition to August 15, 2015, at no cost to the District.
- Change Order #2 (TK4) Revision to original bid drawings to drawings approved for the NPDES Permit at the Schick Addition Site, at a cost of \$12,318.27.
- Change Order #3 (TK5) Additional work and materials associated with the foundation of the Team Room Site, at a cost of \$17,786.14.
- Change Order #4 (TK6) Installation of drop ceiling in the middle portion of the Team Room, at a cost of \$3,507.00.
- Change Order #5 (TK7) Installation of standard welded masonry frames in lieu of hollow metal frames, at a credit of \$1,000.00.
- Change Order #6 (TK8) Use of 40-year Certainteed Landmark Commercial Warranty Shingle in lieu of specified Certainteed Independence 50-year Commercial Warranty Shingle, at a credit of \$3,018.22.

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> Change Order #7 (TK10) – Removal of existing concrete footing per request of L.R. Kimball, at a cost of \$569.20.

Motion: Mr. Hornberger Second: Mr. Carlucci

Yes: Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Yates, Young

No: None Absent: Raymond Result: Motion Carried

11. Information/Discussion Items

- A. Board Comments/Reports
- 12. Public Comments None
- 13. Next School Board Meeting Date June 24, 2015
- 14. Adjournment @ 8:10 p.m.

Motion: Mr. Carlucci Second: Mr. Dewar

M. Daniel Egly