Loyalsock Township School District

Meeting of School Directors

July 24, 2013

7:10 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00-7:10 p.m. - Personnel
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

MEMBER

MEMBER

X Edward H. Ade, Jr., President	X John B. Raymond
X Maureen Carey	ab Sheila J. Yates, Vice President
X William P. Carlucci	X Paul R. Young, II
X Stephen M. Dewar – Treasurer	X *E. Eugene Yaw, Solicitor
X David P. Hornberger	X *Robert W. Grantier, Superintendent
X Christina L. Kiessling	X *Gerald McLaughlin, Business Mgr./Bd.Secretary
*Absent - Yates- Personal	*(Non-Voting Member)

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- ab Charles Greevy, IV, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Suzanne Foresman, Assistant Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- ab Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Joseph Stender, Williamsport Sun-Gazette
- 5.

A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u> Yearbook Presentation

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B. <u>Superintendent's Report/Discussion Items</u>

C. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meeting: June 19, 2013 – School Board

Motion:Mr. YoungSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

7. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from June 1, 2013 through June 30, 2013, in the amount of \$950,960.40.

Motion:Mr. CarlucciSecond: Mr. YoungYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of June 2013.

Motion:Mr. RaymondSecond: Mr. YoungYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

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C. <u>Student Activities Fund Quarterly Report</u>

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2013.

Motion:Mr. YoungSecond: Mr. DewarYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

8. School/District Programs and Operations

A. <u>Authorization to File Subsidies, Federal Programs Applications/Grant Applications</u>

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2013-2014 school year.

Motion:Mrs. CareySecond: Mr. YoungYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

9. Personnel

A. <u>Supervisor of Special Education – Memorandum of Understanding</u>

It is recommended the Board approve to extend the Memorandum of Understanding (approved on June 23, 2010) outlining the number of work days assigned to the Supervisor of Special Education for the 2013-2014 school year.

Motion:Mr. HornbergerSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

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B. <u>Memorandum of Understanding – Jan Dulak</u>

It is recommended the Board approve to extend the Memorandum of Understanding (approved on August 22, 2012) regarding Mrs. Jan Dulak's assignment and duties for the 2013-2014 school year.

Motion:Mrs. KiesslingSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

C. Cafeteria-Playground Monitor/Paraprofessional - Memorandum of Understanding

It is recommended the Board approve to extend the Memorandum of Understanding (approved on August 25, 2010) outlining the duties of Ms. Patty Rupp for the 2013-2014 school year. Ms. Rupp will receive a salary based on Step 4-Aide of the LTESPA Agreement while serving as a paraprofessional.

Motion:Mr. DewarSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

D. <u>Appointment of Fall Coaches</u>

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2013-2014 sports season.

Motion:Mr. RaymondSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

E. <u>Resignation</u>

A letter of resignation was received from the following employee:

Yvonne Worthington, Elementary Teacher – effective August 23, 2013

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10. Policy

A. School Board Policy Manual

It is recommended the Board adopt the School Board Policy Manual (Sections 000-900) effective July 1, 2013. All policies have been reviewed and recommended by the Education Committee. *Mr. Raymond thanked everyone for their participation. Mr. Ade thanked Mr. Raymond for leading this task.*

Motion:Mr. RaymondSecond: Mr. YoungYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

11. Other

A. <u>School Physician Services</u>

It is recommended the Board approve the attached agreement with Dr. Edward Gusick for school physician services.

Motion:Mrs. KiesslingSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

B. After School Child Care Program for the 2013-2014 School Year

It is recommended the Board approve The River Valley Regional YMCA, 320 Elmira Street, Williamsport, PA 17701, to house an After School Child Care Program (agreement attached), at the Donald E. Schick Elementary School, pending availability of space, for the 2013-2014 school year.

Motion:Mrs. CareySecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

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C. <u>Resolution</u>

It is recommended the Board adopt the attached Resolution relative to the Lycoming Memorial U.S. Army Reserve Center located at 1605 Four Mile Drive, Williamsport, PA 17701. *The initial Resolution was adopted on October 24, 2007. However, the US Department of Education has requested a new resolution.*

Motion:Mr. RaymondSecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

D. <u>Stadium Fencing</u>

It is recommended the Board approve the purchase and installation of chain-link fencing at the stadium from Buffalo Valley Fence, 3533 Col. John Kelly Road, Lewisburg, PA 17837, at a cost of \$13,800 per bid specifications. *Funds for this project will come from the Capital Projects Fund*.

Motion:Mrs. CareySecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

E. <u>Purchase of a Modular</u>

It is recommended the Board approve the purchase of a modular from Williams Scotsman, 2780 Route 100, Macungie, PA 18062, at a cost of §______ according to the attached quote per bid specifications. This purchase is in accordance with Keystone Purchasing Network (KPN-A-201102-06D). *The modular will house two computer labs and it will be placed at the Donald E. Schick Elementary School. Funds for this project will come from the Capital Projects Fund.*

NO ACTION WAS TAKEN ON THIS ITEM.

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F. <u>PSBA 2013 Delegate Assembly – Voting Delegates</u>

It is recommended the Board authorize to the superintendent to appoint no more than two voting delegates to the 2013 Delegate Assembly. Mr. Young expressed interest and will be appointed as one of the voting delegates. Mr. Young also expressed interest in attending the PASA-PSBA School Leadership Conference in October 2013.

Motion:Mr. CarlucciSecond: Mr. DewarYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, YoungNo:NoneAbsent:YatesResult:Motion Carried

12. Information Items

A. <u>Board Comments/Reports</u>

B. <u>Administrative Reports</u>

13. Public Comments

14. Next School Board Meeting Date – August 14, 2013

15. Adjournment @ 7:40 p.m.

Motion: Mr. Carlucci Second: Mr. Dewar

Gerald L. McLaughlin