Loyalsock Township School District

Meeting of School Directors

July 29, 2015

7:00 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor
- 4. Verification of Oath of Office Paul R. Watson, II
- 5. Roll Call Mr. M. Daniel Egly, Board Secretary

MEMBER

MEMBER

x Edward H. Ade, Jr.	x Paul R. Watson, II
x Maureen Carey	x Sheila J. Yates, President
x William P. Carlucci	x Paul R. Young, II, Vice President
x David P. Hornberger	x *Eugene Yaw, Solicitor
<u>x</u> Christina L. Kiessling	<u>x</u> *Gerald L. McLaughlin, Superintendent
x John B. Raymond, Treasurer	x *M. Daniel Egly, Business Mgr./Bd.Secretary
	*(Non-Voting Member)

OTHERS

- ab Matthew Reitz, Loyalsock Township High School Principal
- x Brooke Beiter, Assistant High School Principal
- x Charles Greevy, IV, Middle School Principal
- x Suzanne Foresman, Elementary School Principal
- ab Adrienne Johnston, Elementary School Dean of Students
- ab Dayne Waller, Supervisor of Special Education
- x Eric Gee, Director of Technology
- x Christina Herman, Director of Student Services & Career Development
- x Cara Morningstar, Williamsport Sun-Gazette

6.

A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>

Lauretta Woodson Award Recognition

Victoria Krout & Chris Mertes

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B. <u>Public Comments Relative to Agenda Items</u>

7. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

- June 24, 2015 School Board
- July 8, 2015 Work Session
- July 22, 2015 Special Meeting

Motion:Mrs. CareySecond: Mr. YoungYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

8. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from June 1, 2015 through June 30, 2015, in the amount of \$1,428,686.88.

Motion:Mr. CarlucciSecond: Mr. YoungYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of June 2015.

Motion:Mr. HornbergerSecond: Mr. YoungYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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C. <u>Student Activities Fund Quarterly Report</u>

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2015.

Motion:Mrs. KiesslingSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

9. Personnel

A. <u>Professional Staff</u>

It is recommended the Board appoint the following individuals (pending documentation) effective August 26, 2015:

- Andrew Cook as a Temporary Professional Employee assigned as a social studies teacher. Mr. Cook will receive a salary based on Step 1-M (\$44,725.00) of the Teacher Salary Schedule.
- Heather Holmes as a Temporary Professional Employee assigned as a health and physical education teacher. Ms. Holmes will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.

Motion:Mr. RaymondSecond: Mr. AdeYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Assistant Principals</u>

It is recommended the Board appoint the following assistant principals:

- Adrienne Johnston as assistant elementary school principal effective July 1, 2015. Ms. Johnston will receive a salary of \$63,000 for the 2015-2016 school year.
- Matthew Johnson as assistant middle school principal effective August 3, 2015. Mr. Johnson will receive a prorated salary of \$66,000 for the 2015-2016 school year.

Motion:Mr. YoungSecond: Mr. WatsonYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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C. <u>Supervisor of Special Education – Memorandum of Understanding</u>

It is recommended the Board approve to extend the Memorandum of Understanding (approved on June 23, 2010) outlining the number of work days assigned to the Supervisor of Special Education for the 2015-2016 school year.

Motion:Mrs. KiesslingSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

D. <u>Retirement</u>

The Board acknowledges a letter of retirement from the following employee:

• Janice A. Dulak – Elementary/Title I Teacher (effective January 2016)

10. Other

A. <u>KES LLC</u>

It is recommended the Board approve KES LLC to provide safety and security consulting services in accordance with the terms of the attached agreement at a cost of \$18,000 pending review and approval of the solicitor.

Motion:Mr. CarlucciSecond: Mr. AdeYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Appointment of Title IX Coordinator</u>

It is recommended the Board appoint Mrs. Dayne Waller as the Loyalsock Township School District's Title IX Coordinator.

Motion:Mrs. CareySecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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C. <u>Summer School Food Service Employee Compensation</u>

It is recommended the Board compensate food service employees for services provided during the 2015 summer school program as follows:

- Tammy Yaggi \$15.15/hour
- Terri Girio -- \$13.60/hour
- Beth Hufnagel Stipend of \$3,000

It should be noted that funds will come from the summer school food service subsidy and there will be no cost to the district.

Motion:Mr. CarlucciSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

D. Lancer Learning Institute Marketing Grant

It is recommended the Board accept a grant from BLaST IU 17/ABC27 LinDigital in the amount of \$3,000 for marketing of the Lancer Learning Institute.

Motion:Mr. CarlucciSecond: Mr. YoungYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

E. <u>PSBA 2015 Delegate Assembly – Voting Delegate</u>

It is recommended the Board appoint Paul Young as a 2015 voting delegate to the PSBA 2015 Delegate Assembly.

Motion:Mr. CarlucciSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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F. <u>Purchase of Food Service Equipment</u>

It is recommended the Board approve the purchase of a kiosk from Clark Food Service Equipment, 2209 Old Philadelphia Pike, Lancaster, PA 17602, at a cost of \$24,940.00. Information regarding the equipment is attached. *Funds for this purchase will come from the Food Service Fund*.

Motion:Mr. YoungSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

G. <u>Authorization of Change Orders for General Construction for the Facility</u> <u>Improvement Project</u>

It is recommended the Board approve the following Change Orders for general construction with Turn Key Construction, Inc., 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Schick Elementary School Addition, Track Facility and Athletic Multi-Purpose Facility:

- Change Order #8 (TK10REV) Extend completion date of Classroom Addition to August 21, 2015, at no cost to the District.
- Change Order #9 (TK11) Removal of 30' length of 36" pipe from underneath of new running track and cap it outside of track area at a cost of \$2,145.00.

Motion:Mr. CarlucciSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

H. <u>Purchase of Technology Education Equipment</u>

It is recommended the Board approve the purchase of technology education equipment for the STEM initiative at a cost not to exceed \$66,000.00. Information regarding the equipment is attached. *Funds for this purchase will come from the Capital Projects Fund.*

Motion:Mr. RaymondSecond: Mr. YoungYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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11. Information/Discussion Items

- A. <u>Administrative Reports</u>
- B. <u>Board Comments/Reports</u>
- 12. Public Comments
- 13. Next School Board Meeting Date August 11, 2015
- 14. Adjournment @ 7:45 p.m.

Motion: Mr. Raymond Second: Mr. Young

M. Daniel Egly