Loyalsock Township School District

Meeting of School Directors

August 25, 2010

7:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00 p.m. – 7:00 p.m. Personnel; Litigation
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

MEMBER

- X Edward H. Ade, Jr., Vice President
- X Maureen Carey
- X William P. Carlucci
- X Stephen M. Dewar, Treasurer
- X Denise S. Leete
- X Raymond P. McGinnis

MEMBER

- X Margaret P. Piper, President
- X John B. Raymond
- X Sheila J. Yates
- **X** *Eugene Yaw, Solicitor
- **X** *Robert W. Grantier, Superintendent
- X *Gerald McLaughlin, Business Mgr./Bd.Secretary

*(Non-Voting Member)

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- X Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- **ab** John Rhoads, Donald E. Schick Elementary School Principal
- **ab** Charles Greevy, IV, Assistant Elementary School Principal
- ab Sherry Griggs, Supervisor of Curriculum & Instruction
- X Dayne Waller, Supervisor of Special Education
- **X** Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Rick Walker, Williamsport Sun-Gazette

5.

A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>

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B. <u>Superintendent's Report/Discussion Items</u>

- Strategic Plan Mid-Point Reports are available for review
- Back-to-School Information

C. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

July 14, 2010 School Board

Motion:Mr. DewarSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

July 20, 2010 Student Activities/Athletics Committee

Motion:Mr. RaymondSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

July 29, 2010 Facilities Committee

Motion:Mr. AdeSecond: Mrs. CareyYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

7. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from July 1, 2010 through July 31, 2010, in the amount of \$1,547,284.90.

Motion:Mr. McGinnisSecond: Mr. CarlucciYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

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B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of July 2010.

Motion:Mrs. CareySecond: Mrs. YatesYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

8. School/District Programs and Operations

A. <u>Comprehensive Testing for the 2010-2011 School Year</u>

It is recommended the Board approve the attached list of tests as part of the district's Comprehensive Testing Program for the 2010-2011 school year.

Motion:Mr. RaymondSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

B. Agreement with Susquehanna House

It is recommended the Board approve the attached agreement with Susquehanna House, 1311 Walnut Street, Jersey Shore, PA 17740, for alternative educational services during the 2010-2011 school year.

Motion:Mr. CarlucciSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Textbook Adoption</u>

It is recommended the Board approve the attached requests for remaining textbooks and related materials for the 2010-2011 school year.

Motion:Mr. McGinnisSecond: Mrs. LeeteYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

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9. Personnel

A. <u>Resignation - Paraprofessional</u>

A letter of resignation was received from Josephine Franzi-Naugle, 121 Summer Street, DuBoistown, PA 17702, as a part-time paraprofessional effective immediately. Mrs. Franzi-Naugle served the district for $2\frac{1}{2}$ years.

B. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2010-2011 school year.

Motion:Mr. CarlucciSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Food Service Substitutes</u>

It is recommended the Board approve the attached list of food service substitutes for the 2010-2011 school year.

Motion:Mr. CarlucciSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

D. <u>School Security Personnel</u>

It is recommended the Board approve the attached list of school security personnel (pending documentation) for the 2010-2011 school year.

Motion:Mr. CarlucciSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

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E. Crossing Guard Personnel

It is recommended the Board approve the attached list of crossing guard personnel for the 2010-2011 school year.

Motion:Mr. CarlucciSecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

F. <u>School Bus Drivers</u>

It is recommended the Board approve the attached list of school bus drivers for the 2010-2011 school year.

Motion:	Mr. Carlucci	Second: Mr. Raymond
Yes	Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates	
No:	None	
Absent:	None	
Result:	Motion Carried	

G. <u>Appointment of Full-Time Custodial Employee</u>

It is recommended the Board appoint Mr. David Wachob, 1501 Maybee Hill Road, Williamsport, PA 17701, as a full-time custodial employee effective August 26, 2010. Mr. Wachob will receive a salary based on Step 2-Custodian (\$10.87/hr.) of the current LTESPA Agreement. Mr. Wachob is currently a temporary/part-time custodian. *The vacancy was created by a retirement*.

Motion:Mrs. YatesSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

H. <u>Appointment of Paraprofessionals</u>

It is recommended the Board appoint the following individuals as part-time paraprofessionals (5th grade) effective August 26, 2010:

- Carol Fish, 820 Shiffler Avenue, Williamsport, PA 17701 Mrs. Fish will receive a salary based on Step 2-Aide (\$9.32/hr.) with a seniority date of October 1, 2009.
- Amanda Stepp, 265 Summer Street, Williamsport, PA 17702 Ms. Stepp will receive a salary based on Step 2-Aide (\$9.32/hr.) with a seniority date of October 1, 2009.

Mrs. Fish and Ms. Stepp were hired as temporary paraprofessionals (1st grade) during the 2009-2010 school year.

Motion:Mr. McGinnisSecond: Mr. DewarYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

I. Appointment of Temporary Cafeteria/Playground Monitor & Paraprofessional

It is recommended the Board appoint Ms. Patty Rupp, 1946 Ridge Crest Circle, Montoursville, PA 17754, as a cafeteria/playground monitor and paraprofessional for the 2010-2011 school year pursuant to the terms of the attached Memorandum of Understanding.

Motion:Mrs. LeeteSecond: Mrs. YatesYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

J. <u>Appointment of Athletic Personnel</u>

It is recommended the Board appoint the following athletic personnel for the 2010-2011 sports season pending documentation:

- Assistant Softball Coach Kelli Vassallo; 0 years 1209 Bonair Drive, Williamsport, PA 17701
- 8th Grade Girls' Basketball Coach Rebecca Leid; 0 years 1315 Grampian Boulevard, Apartment 3B, Williamsport, PA 17701

Motion:Mrs. CareySecond: Mr. RaymondYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

K. <u>Reinstatement of Employee</u>

It is recommended the Board reinstate Ms. Sherry Schaefer, 2610 Newberry Street, Williamsport, PA 17701, as an elementary teacher pursuant to the terms of the attached Memorandum of Understanding.

Motion:Mr. RaymondSecond:Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

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> No: None Absent: None Result: Motion Carried

10. Other

A. Approval of Salaries – Act 93 Administrative Personnel & Business Manager

It is recommended the Board approve the attached list of salaries for Act 93 Administrative Personnel and Gerald L. McLaughlin, Business Manager, retroactive to July 1, 2010.

Motion:Mr. McGinnisSecond: Mr. DewarYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Approval of Wages – Food Service Employees</u>

It is recommended the Board approve the attached list of 2010-2011 wages for food service employees.

Motion:Mr. AdeSecond: Mrs. CareyYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Rate for Substitute Teachers</u>

It is recommended the Board approve to increase the rate of substitute teachers effective August 26, 2010 as follows:

- \$90/day for 1 to 30 days during a school year
- \$100/day for 31 days and beyond during a school year

Motion:Mrs. CareySecond: Mrs. LeeteYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

D. <u>West Branch Drug and Alcohol Abuse Commission Letter of Agreement & Qualified</u> Service Organization Agreement

It is recommended the Board approve the attached 2010-2011 West Branch Drug and Alcohol Abuse Commission Letter of Agreement and Qualified Service Organization Agreement for services to the District's Student Assistance Program.

Motion:Mr. DewarSecond: Mrs. YatesYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

E. Loyalsock Township School District Foundation

It is recommended the Board appoint John Raymond, Stephen Dewar, Maureen Carey, Margaret Piper, and William Carlucci as Board representatives to serve on a steering committee for the establishment of a foundation supporting the Loyalsock Township School District.

Motion:Mr. McGinnisSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

F. <u>Real Estate Tax Exoneration</u>

It is recommended the Board exonerate Mrs. Dorothy White from collecting taxes on the following parcels for real estate taxes for the 2010 tax year:

• 26-349-105B-999 (Bill #4413) in the amount of \$49,402.34 (Williamsport Home)

• 26-349-105C (Bill #4414) in the amount of \$1,920.75 (Williamsport Home) Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$42,282.00.

Motion:Mrs. YatesSecond: Mr. McGinnisYesAde, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbstain:CareyAbsent:NoneResult:Motion Carried

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G. <u>Stanley Convergent Security Solutions</u>

It is recommended the Board approve the following work to be performed by Stanley Convergent Security Solutions, 2000 Cabot Boulevard West, Langhorne, PA 19047 (formerly Sonitrol Security of PA):

Security upgrades to the High School/Middle School Complex (per attached proposal) in the amount of \$15,493.00.

Stanley Convergent Security Solutions is an approved vendor under PA State Contract 6350-03: Surveillance and Security Equipment, Supplies, Design and Installation for Security Systems. Funds for this project will come from the Capital Reserve Fund.

Motion:Mr. AdeSecond: Mrs. CareyYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

H. <u>Sewer Lateral Replacement</u>

It is recommended the Board approve to contract with Pine Mountain Excavating, P.O. Box 195, Avis, PA 17221-0195, for sewer lateral replacement (per bid specifications) at the Donald E. Schick Elementary School at a cost of \$4,500.00. Funds for this project will come from the Capital Reserve Fund.

Motion:Mr. RaymondSecond: Mrs. CareyYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

I. <u>Yearbook Journalism Camera Bid</u>

It is recommended the Board award the yearbook journalism camera bid (per bid specifications) to Town Camera, 154 West Main Street, Bloomsburg, A 17815, at a cost of \$8,169.41. Funds for this project will come from the General Fund.

Motion:Mr. AdeSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

J. Architectural Services – Multi-Purpose Facility & High School Art Room

It is recommended the Board approve the attached proposals for architectural services for

the high school art room and multi-purpose facility from L. Robert Kimball & Associates, 328 Innovation Boulevard, Suite 222, State College, PA 16803.

Motion:Mr. DewarSecond: Mr. McGinnisYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

K. <u>Multi-Purpose Facility- Submission of PDE-3074</u>

It is recommended the Board approve submission of PDE-3074 (Non-Reimbursable Construction Project) to the Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333, in accordance with Pennsylvania Department of Education guidelines, for the construction of a multi-purpose facility located at the Kenneth Robbins Stadium.

Motion:Mr. McGinnisSecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

L. <u>Advertise for Bids – Multi-Purpose Facility</u>

It is recommended the Board authorize the administration to advertise for bids for the construction of a multi-purpose facility (to be located at the Kenneth Robbins Stadium) in accordance with the bid specifications provided by L. Robert Kimball & Associates.

Motion:Mrs. CareySecond: Mr. AdeYesAde, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, YatesNo:NoneAbsent:NoneResult:Motion Carried

11. Information Items

A. <u>Dates for Board Members' Calendars</u>

- Work Session September 8, 2010 @ 6:00 p.m. High School Library
- Student Activities/Athletic Committee September 16, 2010 @ 3:30 p.m. District Service Center
- School Board Meeting September 22, 2010 @ 7:00 p.m. District Service Center

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B. <u>Board Comments/Reports</u>

- The district will host a "Meet the Superintendent" evening on September 23, 2010.
- School District Solicitor Report Eugene Yaw, Esquire
- PSBA Representative Report Mrs. Denise Leete
- IU Representative Report Mr. Raymond McGinnis
- Loyalsock Township Recreation Board Report Mr. Edward H. Ade, Jr./Mr. Stephen Dewar
- Loyalsock Township Tax Review Board Mr. Stephen Dewar/Mr. John Raymond
- Wellness Committee Mrs. Maureen Carey
- Lycoming Career & Technology Center Mr. Edward H. Ade, Jr./Mr. John Raymond

12. Public Comments

13. Adjournment @ 8:20 p.m.

Motion: Mr. Ade Second: Mrs. Leete

Gerald L. McLaughlin