

# *Loyalsock Township School District*

## *Meeting of School Directors*

*August 26, 2009*

*7:00 p.m.*

*Board Conference Room  
1720 Sycamore Road  
Montoursville, PA 17754*

### ***MINUTES***

1. **Call to Order – Vice President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Benjamin Landon, Solicitor**  
6:00 p.m. – 7:00 p.m. Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

#### **MEMBER**

X Edward H. Ade, Jr.  
X Stephen M. Dewar  
AB John G. Lamade, Treasurer  
X Denise S. Leete  
X Raymond P. McGinnis  
X Lenore G. Penfield  
\*Lamade, Sims - Personal

#### **MEMBER**

X Margaret P. Piper, Vice President  
AB Jeri S. Sims, President  
X Scott T. Williams  
X \*Gerald McLaughlin, Acting Superintendent  
Business Mgr./Bd.Secretary  
X \*Benjamin Landon, Solicitor

\*(Non-Voting Member)

#### **OTHERS**

X Matthew Reitz, Loyalsock Township High School Principal  
X Jeffrey Hartmann, Assistant High School Principal  
X John Rhoads, Donald E. Schick Elementary School Principal  
AB Charles Greevy, IV, Assistant Elementary School Principal  
X Sherry Griggs, Supervisor of Curriculum & Instruction  
X Dayne Waller, Supervisor of Special Education  
X Eric Gee, Director of Technology  
X Natalie Torentinos, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

**B. Superintendent's Report/Discussion Items**

**C. Public Comments Relative to Agenda Items**

**D. Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mrs. Penfield

Second: Mr. McGinnis

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the August 5, 2009, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

**7. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from July 1, 2009, through July 31, 2009, in the amount of \$1,415,974.22.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of July 2009.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**C. Authorization to Open Time Certificate of Deposit**

It is recommended the Board authorize the opening of a Time Certificate of Deposit Account (350034153) in the amount of \$1,500,000.00 effective August 6, 2009, with Woodlands Bank, 2450 East Third Street, Williamsport, PA 17701, an approved depository for Loyalsock Township School District.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**8. Personnel**

**A. Professional Staff – Appointment of Special Education Teacher**

It is recommended the Board appoint Mr. Daniel Asiello, 91 Meadowbrook Drive, Montgomery, PA 17752, as a Professional Employee assigned as a special education teacher, effective August 26, 2009. Mr. Asiello will receive a salary based on Step 8-M of the Teacher Salary Schedule.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**B. Resignation - Teacher**

A letter of resignation was received from Mr. James Ellis, 1000 Saint David's Road, Williamsport, PA 17701, as a social studies teacher effective August 12, 2009.

**C. Resignation - Paraprofessional**

A letter of resignation was received from Tina Watkins, 1133 Almond Street, Williamsport, PA 17701, as a full-time paraprofessional effective immediately.

**D. Substitute Personnel**

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2009-2010 school year.

Yes: Ade, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Abstain: Dewar  
Result: Motion Carried

**E. Food Service Substitutes**

It is recommended the Board approve the attached list of food service substitutes for the 2009-2010 school year.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**F. School Security Personnel**

It is recommended the Board approve the attached list of school security personnel for the 2009-2010 school year.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**G. Crossing Guard Personnel**

It is recommended the Board approve the attached list of crossing guard personnel for the 2009-2010 school year.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**H. School Bus Drivers**

It is recommended the Board approve the attached list of school bus drivers for the 2009-2010 school year.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**I. Appointment of Cafeteria/Playground Monitor**

It is recommended the Board appoint Ms. Patty Rupp, 1946 Ridge Crest Circle, Montoursville, PA 17754, as a part-time cafeteria/playground monitor pending documentation. Ms. Rupp will receive an hourly rate of \$7.50.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**J. Appointment of Full-Time Custodial Employee**

It is recommended the Board appoint Ms. Amanda Summers, 820 Railway Street, Williamsport, PA 17701, as a full-time custodial employee. Ms. Summers will receive a salary based on Step 2-Custodian (\$10.71/hr.) of the current LTESPA Agreement.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**K. Temporary Part-Time/Substitute Custodial Employee**

It is recommended the Board appoint Ms. Katie Starr, 435 Mulberry Street, Montoursville, PA 17754, as a temporary part-time/substitute (0-20 hours per week) pending documentation. Ms. Starr will receive an hourly rate of \$10.50.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**L. Professional Staff – Appointment of Special Education Teacher**

It is recommended the Board appoint Ms. Andi Muthler, 137 Oak Hollow Road, Lock Haven, PA 17745, as a Temporary Professional Employee assigned as a special education teacher, effective August 26, 2009. Ms. Muthler will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**9. Other**

**A. Approval to Increase Rates**

It is recommended the Board approve to increase the rates of crossing guards, high school/middle school intervention monitors, cafeteria/playground monitors, substitute aides/secretaries, and substitute school nurses according to the attached list.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**B. Approval of Addendum to Memorandum of Understanding**

It is recommended the Board approve the attached Addendum to the Memorandum of Understanding between Loyalsock Township School District and Gerald L. McLaughlin dated July 15, 2009.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams  
No: None  
Absent: Lamade, Sims  
Result: Motion Carried

**10. Information Items/School Reports**

**A. Dates for Board Members' Calendars**

- **School Board Meeting – September 9, 2009**

**B. School Reports**

1. Supervisor of Curriculum & Instruction/Federal Programs
2. Donald E. Schick Elementary School
3. Loyalsock Township Middle School
4. Loyalsock Township High School
5. Supervisor of Special Education
6. Director of Technology

**C. Board Comments/Reports**

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Representative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

**11. Public Comments**

**12. Adjournment @ 7:55 p.m.**

Motion: Mr. Ade  
Second: Mr. Dewar

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**Gerald L. McLaughlin**