Loyalsock Township School District

Meeting of School Directors

August 26, 2015

7:00 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

1. Call to Order – President

- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Christopher Kenyon, Solicitor 6:05-7:05 p.m. (Carlucci arrival 6:15 p.m.) – Security, Personnel 8:30-9:00 p.m. (Young arrival 8:45 p.m.; Absent-Egly, McLaughlin) – Superintendent's Performance Evaluation

4. Roll Call – Mr. M. Daniel Egly, Board Secretary

MEMBER

- **x** Edward H. Ade, Jr.
- x Maureen Carey
- <u>x</u> William P. Carlucci
- <u>x</u> David P. Hornberger
- <u>x</u> Christina L. Kiessling
- x John B. Raymond, Treasurer Young-Absent (Personal)

MEMBER

- x Paul R. Watson, II
 x Sheila J. Yates, President
 ab Paul R. Young, II, Vice President
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 - <u>x</u>*M. Daniel Egly, Business Mgr./Bd.Secretary *(Non-Voting Member)

OTHERS

- x Matthew Reitz, Loyalsock Township High School Principal
- x Brooke Beiter, Assistant High School Principal
- x Charles Greevy, IV, Middle School Principal
- x Matthew Johnson, Assistant Middle School Principal
- ab Suzanne Foresman, Elementary School Principal
- ab Adrienne Johnston, Assistant Elementary School Principal
- ab Dayne Waller, Supervisor of Special Education
- x Eric Gee, Director of Technology
- x Christina Herman, Director of Student Services & Career Development
- <u>x</u> Mike Reuther, *Williamsport Sun-Gazette*

5.

A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>

Page 2 Loyalsock Township School Directors Minutes August 26, 2015

B. <u>Public Comments Relative to Agenda Items</u>

6. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from July 1, 2015 through July 31, 2015, in the amount of \$1,060,682.55.

Motion:Mrs. CareySecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of July 2015.

Motion:Mr. HornbergerSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

7. School/District Programs and Operations

A. <u>After School Remedial Instruction Program</u>

It is recommended the Board approve an after school remedial instruction program for Donald E. Schick Elementary students at a cost not to exceed \$20,000.

Motion:Mr. RaymondSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

Page 3 Loyalsock Township School Directors Minutes August 26, 2015

8. Personnel

A. <u>Professional Staff - LTEA</u>

It is recommended the Board appoint the following individuals pending documentation:

- Benjamin Lorson as a Temporary Professional Employee assigned as a science teacher effective August 26, 2015. Mr. Lorson will receive a salary based on Step 8-M (\$57,794.00) of the Teacher Salary Schedule.
- Katie Bastian as a Temporary Professional Employee assigned as a science teacher effective August 26, 2015. Ms. Bastian will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.
- Derreck Godin as a Professional Employee assigned as an English teacher. Mr. Godin will receive a salary based on Step 1-B (\$42,225.00) of the Teacher Salary Schedule.

Motion:Mr. AdeSecond: Mr. WatsonYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

B. <u>Support Staff - LTESPA</u>

It is recommended the Board appoint the following individuals (pending documentation) effective August 26, 2015:

- Corie Bennett; Step 6 Aide (\$10.56/hr.)
- Crystal Hartsock; Step 6 Aide (\$10.56/hr.)
- Miranda McQuade; Step 6 Aide (\$10.56/hr.)
- Maria Robertson; Step 6 Aide (\$10.56/hr.)
- Latifah Temple-Henderson; Step 6 Aide (\$10.56/hr.)
- Ashley Valentine; Step 6 Aide (\$10.56/hr.)
- Lori Underwood; Step 6 Aide (\$10.56/hr.)
- Lisa Dunkleberger; Wage Group B-Nurse (\$15.67/hr.)*
- Dreste Oeler; Wage Group B-Nurse (\$15.67/hr.)*
 *pending a Memorandum of Understanding

Motion:Mr. CarlucciSecond: Mr. AdeYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

Page 4 Loyalsock Township School Directors Minutes August 26, 2015

C. <u>Staff Accountant</u>

It is recommended the Board appoint Brett Leinbach as the staff account effective July 1, 2015.

Motion:Mr. HornbergerSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

D. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2015-2016 school year.

Motion:	Mr. Ade	Second: Mrs. Kiessling
Yes:	Ade, Carey, Carlucci, Hornberger	, Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

E. Food Service Personnel

It is recommended the Board approve the attached list of assignments and salaries for food service personnel for the 2015-2016 school year.

Motion:Mrs. CareySecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

F. Traffic Control/Crossing Guard Personnel

It is recommended the Board approve the attached list of traffic control/crossing guard personnel for the 2015-2016 school year.

Motion:Mrs. KiesslingSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

Page 5 Loyalsock Township School Directors Minutes August 26, 2015

G. School Bus Drivers

It is recommended the Board approve the attached list of school bus drivers for the 2015-2016 school year.

Motion:Mr. RaymondSecond: Mr. AdeYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

H. <u>School Security Personnel</u>

It is recommended the Board approve the attached list of school security personnel for the 2015-2016 school year.

Motion:	Mr. Ade	Second: Mrs. Carey
Yes:	Ade, Carey, Carlucci, Hornberger	, Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

I. <u>Athletic Director</u>

It is recommended the Board reappoint Ronald Insinger as the athletic director for the 2015-2016 school year. Mr. Insinger will receive a salary of \$42,359.00.

Motion:	Mr. Carlucci	Second: Mr. Watson
Yes:	Ade, Carey, Carlucci, Hornberger,	Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

J. <u>K-12 Induction Coordinator</u>

It is recommended the Board appoint Suzanne Foresman as the K-12 Induction Coordinator. She will receive a yearly stipend in the amount of \$2,500.

Motion:	Mr. Hornberger	Second: Mr. Ade
Yes:	Ade, Carey, Carlucci, Hornberger	, Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

Page 6 Loyalsock Township School Directors Minutes August 26, 2015

K. Appointment of Fall Coaches

It is recommended the Board appoint the attached list of coaches (pending documentation) for the 2015-2016 sports season.

Motion:Mrs. KiesslingSecond: Mr. WatsonYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

L. <u>Playground/Cafeteria Monitor</u>

It is recommended the Board appoint Gina Guthrie as a playground/cafeteria monitor pending documentation.

Motion:	Mr. Carlucci	Second: Mrs. Carey
Yes:	Ade, Carey, Carlucci, Hornberger	, Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

M. <u>Resignations</u>

The Board acknowledges resignations from the following employees:

- Richard Hampson Science Teacher (effective July 28, 2015)
- Jessica Lowe Paraprofessional (effective immediately)
- Amber Shuman Paraprofessional (effective August 27, 2015)
- Carinne Beiter Paraprofessional (effective immediately)
- Marybeth Conroy Food Service Personnel (effective August 10, 2015)
- Anita Pennycoff Food Service Personnel (effective immediately)
- Mary Breon Food Service Personnel (effective immediately)

9. Policy

A. <u>Policies</u>

It is recommended the Board adopt the following policies as attached:

- Policy No. 202 Eligibility of Nonresident Students (Revised)
- Policy No. 707 Use of School Facilities (Revised)
- Policy No. 806 Child/Student Abuse (Revised)
- Policy No. 808.2 Student Meal Charging (New)
- Policy No. 819 Suicide Awareness, Prevention and Response (Revised)

Page 7 Loyalsock Township School Directors Minutes August 26, 2015

Motion:Mr. CarlucciSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

10. Other

A. <u>Crossing Guards, Cafeteria/Playground Monitors, High School/Middle School</u> <u>Monitors & Substitute Aides/Secretaries Rates</u>

It is recommended the Board approve the attached rates of crossing guards, cafeteria/playground monitors, high school/middle school monitors and substitute aides/secretaries for the 2015-2016 school year according to the attached list.

Motion:Mr. CarlucciSecond: Mr. WatsonYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

B. <u>Approval of Salaries – Administrative Personnel</u>

It is recommended the Board approve the attached list of salaries for the Business Manager and Act 93 Administrative Personnel for the 2015-2016 school year retroactive to July 1, 2015.

Motion:Mr. CarlucciSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

C. Approval of Salaries – Act 93 Support Personnel and Administrative Assistant

It is recommended the Board approve the attached list of salaries for Act 93 Support Personnel and the Administrative Assistant for the 2015-2016 school year retroactive to July 1, 2015.

Motion:	Mr. Raymond	Second: Mr. Carlucci
Yes:	Ade, Carey, Carlucci, Hornberger	, Kiessling, Raymond, Watson, Yates
No:	None	
Absent:	Young	
Result:	Motion Carried	

D. <u>Authorization of Change Orders for General Construction for the Facility</u> <u>Improvement Project</u>

It is recommended the Board approve the following Change Orders for general construction with Turn Key Construction, Inc., 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Schick Elementary School Addition, Track Facility and Athletic Multi-Purpose Facility:

- Change Order #10 (TK15) Deletion of twelve draper flex shades, for a credit of \$5,300.00.
- Change Order #11 (TK16) Replacement of 15" with 24" pipe at a cost of \$3,946.80.

Motion:Mr. CarlucciSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

E. <u>Addendum to Contract</u>

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Education Support Professionals Association.

Motion:Mr. AdeSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

F. <u>AmeriCorps Services</u>

It is recommended the Board approve the attached Partner Host Site Agreement with STEP AmeriCorps at a cost of \$7,600.

Motion:Mr. CarlucciSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, YatesNo:NoneAbsent:YoungResult:Motion Carried

Page 9 Loyalsock Township School Directors Minutes August 26, 2015

G. <u>PSBA Election of Officers and At-Large Representative</u>

It is recommended the Board Secretary cast the necessary ballots for the following 2016 PSBA Officers and At-Large Representative on behalf of the Board of School Directors of the Loyalsock Township School District:

i. President-Elect (Mark B. Miller or Mary Birks) Mark B. Miller

Motion: Mr. Hornberger Second: Mr. Raymond Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates No: None Absent: Young Result: Motion Carried

ii. Vice President (John Love, Robert Schwartz or Michael Faccinetto) Michael Faccinetto

Motion: Mr. Hornberger Second: Mrs. Carey Yes: Ade, Carey, Carlucci, Hornberger, Kiessling, Raymond, Watson, Yates No: None Absent: Young Result: Motion Carried

11. Information/Discussion Items

A. <u>Administrative Reports</u>

- B. <u>Board Comments/Reports</u>
- **12. Public Comments**
- **13.** Next School Board Meeting Date September 9, 2015

14. Adjournment @ 8:25 p.m.

Motion: Mr. Carlucci Second: Mr. Raymond