

Loyalsock Township School District

Meeting of School Directors

September 13, 2006

7:30 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:30 p.m. Collective Bargaining; Personnel; Litigation
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
X Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President

MEMBER

X Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Relay for Life Presentation**

B. Superintendent's Report

Summer Camp (3rd Grade) Presentation; Enrollment

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mrs. Penfield

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the August 16, 2006, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from August 1, 2006, through August 31, 2006, in the amount of \$1,347,741.91.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of August 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

8. School/District Programs and Operations

A. Field Trip Request

It is recommended the Board approve a field trip requested by Joy Walls, Gifted Education Coordinator. Mrs. Walls has requested to take seventh and eighth grade social studies students to the Pennsylvania Renaissance Faire in Lancaster, Pennsylvania, on October 3, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Textbook Adoption

It is recommended the Board adopt the attached list of textbooks (revised) for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None

Result: Motion Carried

C. Lycoming Career & Technology Center Lease Agreement

It is recommended the Board approve the attached agreement with Lycoming Career & Technology Center for the lease of printing equipment for the 2006-2007 school year at a cost of \$2,000.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement dated June 30, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2006-2007 Special Education Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Foreign Exchange Student

It is recommended the Board approve Student #8689 to attend Loyalsock Township High School as a foreign exchange student for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

9. Personnel

A. Full-Time Personal Care Aide

It is recommended the Board approve the transfer of Mrs. Jacqueline Emerick, 306 Allen Street, Montoursville, PA 17754, from a part-time personal care aide to a full-time personal care aide at Loyalsock Township Middle School, effective September 5, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Full-Time Title I Instructional Aide

It is recommended the Board approve the transfer of Mrs. Jean Roush, 725 Pennsylvania Avenue, Williamsport, PA 17701, from a part-time Title I instructional aide to a full-time Title I instructional aide, effective September 5, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Appointment of Part-Time Personal Care Aide

It is recommended the Board appoint Ms. Christine Hughes, 1746 McConnell Drive, Williamsport, PA 17701, as a part-time personal care aide at Donald E. Schick Elementary School, effective September 5, 2006. Ms. Hughes will receive a salary based on Step 3-Aide (\$8.57/hr) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Appointment of Part-Time Special Education Aide

It is recommended the Board appoint Ms. Jodi Bolduc, 235 Highfields Drive, Williamsport, PA 17701, as a part-time special education aide at Loyalsock Township Middle School, effective September 5, 2006. Ms. Bolduc will receive a salary based on Step 6-Aide (\$9.71/hr) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Appointment of Middle School/High School Intervention Monitor

It is recommended the Board appoint Mr. Maurice Jett, 1671 Catherine Street, Williamsport, PA 17701 (effective September 5, 2006) as a Middle School/High School Intervention Monitor. Mr. Jett will receive an hourly rate of \$7.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

G. Appointment of Fall Coaches

It is recommended the Board appoint the attached list of coaches (revised) for the 2006-2007 sports season.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None

Result: Motion Carried

H. Appointment of Cafeteria/Playground Monitor

It is recommended the Board appoint Ms. Edna Padilla, 1969 Sheridan Street, Williamsport, PA 17701, as a part-time cafeteria/playground monitor (pending documentation). Ms. Padilla will receive an hourly rate of \$6.50.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

I. Appointment of Crossing Guard

It is recommended the Board appoint Ms. Edna Padilla, 1969 Sheridan Street, Williamsport, PA 17701, as a crossing guard for the 2006-2007 school year (pending documentation).

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

10. Other

A. West Branch Drug and Alcohol Abuse Commission Letter of Agreement & Qualified Service Organization Agreement

It is recommended the Board approve the attached 2006-2007 West Branch Drug and Alcohol Abuse Commission Letter of Agreement and Qualified Service Organization Agreement for services to the District's Student Assistance Program.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

B. Agreement with Family Life Services

It is recommended the Board approve the attached Letter of Agreement (to provide mental health services for students as requested by district personnel) with Family Life Services, 435 West Fourth Street, Williamsport, PA 17701, for

the 2006-2007 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

C. Real Estate Tax Exoneration

It is recommended the Board exonerate Mrs. Dorothy White from collecting taxes on the following parcels for real estate taxes for the 2006 tax year:

- 26-349-105B-999 (Bill #4378) in the amount of \$49,402.34 (Williamsport Home)
- 26-349-105C (Bill #4379) in the amount of \$1,920.75 (Williamsport Home)

Exoneration is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$42,282.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

D. Approval of Municipal & School Tax Office Regulations Addendum

It is recommended the Board approve the attached Addendum (07/10/2006) of the Municipal & School Income Tax Office Regulations.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

E. Purchase of Vehicle

It is recommended the Board approve the purchase of a 2001 Ford F350 truck with plow/spreader from Loyalsock Township Board of Supervisors at a cost of \$13,500.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

F. Tax Study Commission Bylaws

It is recommend the Board adopt the Loyalsock Township School District Tax Study Commission Bylaws as attached.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

G. Tax Study Commission Resolution

It is recommend the Board adopt the attached Resolution appointing township residents to serve on the Loyalsock Township School District Tax Study Commission.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

H. Authorization of Change Order for General Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Order for general construction with Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, for the Loyalsock Township Middle School/High School Project:

- Change Order #47 – Repair existing concrete floor (\$22,100.00); replace lumber (\$997.00); replace existing paneling (\$3,192.00); install bulk head in cafeteria (\$3,266.00); install dry wall and masonry board (\$690.00); remove glass windows, install studs, and drywall partitions (\$1704.00); install glazed tile in kitchen (\$3,379.00) at a total cost of \$35,328.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

I. Authorization of Change Orders for Electrical Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for electrical construction with TurnKey Electric, Inc., Electrical Contractor, 2440 Lycoming Creek

Road, Williamsport, PA 17701, for the Loyalsock Township Middle School/High School Project:

- Change Order #13 – Additional TV equipment for TV Studio at a cost of \$18,635.00.
- Change Order #14 – Work performed for multiple jobs on a time and material basis as permitted by Mr. Richard Taylor at a cost of \$25,149.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

J. Authorization of Change Orders for Plumbing Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for plumbing construction with W.G. Tomko, Inc., 2559 Route 88, Finleyville, PA 15332, for the Loyalsock Township Middle School/High School Project:

- Change Order #14 – Install sump pump in basement in the amount of \$466.00.
- Change Order #15 – Relocate roof drains at a cost of \$2,565.00.
- Change Order #16 – Remove extra floor drain in the amount of \$319.00.
- Change Order #17 – Remove walls for installation of new piping in hand sinks at a cost of \$2,253.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

K. Approval of Salaries – Act 93 Administrative Personnel

It is recommend the Board approve the attached list of salaries for Act 93 Administrative Personnel retroactive to July 1, 2006.

Yes: Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: Eck
Absent: None
Result: Motion Carried

L. Approval of Salaries – Administration

It is recommend the Board approve the attached list of salaries for administration (superintendent and business manager) retroactive to July 1, 2006.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Penfield, Sims, Vuocolo, Williams
No: None
Absent: None
Result: Motion Carried

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- School Board Meeting
- October 4, 2006
- 7:00 p.m.

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Mr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

12. Public Comments – Mr. Donald E. Schick

13. Adjournment @ 8:25 p.m.

Motion: Mr. Eck
Second: Mrs. Penfield

Business Manager/Board Secretary