# Loyalsock Township School District

## **Meeting of School Directors**

September 22, 2010

7:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

## **MINUTES**

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00 p.m. 7:00 p.m. Personnel; Litigation
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>
X Edward H. Ade, Jr., Vice President	X Margaret P. Piper, President
X Maureen Carey	X John B. Raymond
X William P. Carlucci	X Sheila J. Yates
X Stephen M. Dewar, Treasurer	X *Eugene Yaw, Solicitor
X Denise S. Leete	X *Robert W. Grantier, Superintendent
X Raymond P. McGinnis	X *Gerald McLaughlin, Business Mgr./Bd.Secretary
	*(Non-Voting Member)

#### **OTHERS**

- X Matthew Reitz, Loyalsock Township High School Principal
- **ab** Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Charles Greevy, IV, Assistant Elementary School Principal
- **ab** Sherry Griggs, Supervisor of Curriculum & Instruction
- **X** Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Amanda Alexander, Williamsport Sun-Gazette

5.

## A. Recognition of Guests or Scheduled Speakers/Public Comments

## B. Superintendent's Report/Discussion Items

- AP Psych & History Textbooks
- 11<sup>th</sup> Grade PSSA Results 12<sup>th</sup> in the State
- Meet the Superintendent Night September 23, 2010

## C. Public Comments Relative to Agenda Items

#### 6. Minutes

## A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

## August 4, 2010 Work Session

Motion: Mr. Ade Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## August 25, 2010 School Board

Motion: Mr. McGinnis Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## 7. Finance

## A. Approval of Bills

It is recommended the Board approve expenditures from August 1, 2010 through August 31, 2010, in the amount of \$889,081.95.

Motion: Mr. Carlucci Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

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## B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of August 2010.

Motion: Mrs. Carey Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## C. Authorization to Transfer Funds to Food Service Fund

It is recommended the Board authorize the transfer of funds from the Woodlands General Fund Account (11203262) to the Woodlands Food Service Fund Account (11203007) in the amount of \$50,000.00.

Motion: Mr. McGinnis Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 8. School/District Programs and Operations

#### A. Adoption of Strategic Plan Documents

It is recommended the Board adopt the following Strategic Plan documents:

- Academic Standards & Assessment Midpoint Review
- Educational Technology Report
- Professional Education Report

Mr. Raymond commended Mrs. Griggs for coordination of the Strategic Plan Review.

Motion: Mr. Carlucci Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

## B. <u>Textbook Adoption</u>

It is recommended the Board approve the attached request for textbooks (*United States Government*) and related materials for the 2010-2011 school year.

Motion: Mr. McGinnis Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## C. Advanced Placement Testing Fees

It is recommended the Board approve to pay for all fees associated with advanced placement testing for Loyalsock Township High School students effective with the 2010-2011 school year.

Motion: Mrs. Carey Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## D. <u>Cooperative Band Participation Agreement – St. John Neumann Regional Academy</u>

It is recommended the Board approve the attached Cooperative Agreement between Loyalsock Township School District and St. John Neumann Regional Academy. The purpose of the agreement is to provide an opportunity for students enrolled at St. John Neumann Regional Academy to participate in band at Loyalsock Township School District.

Motion: Mr. Carlucci Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 9. Personnel

#### A. Resignation – School Bus Driver

A letter of resignation was received from Nancy DeParasis as a substitute school bus driver effective September 2, 2010.

## B. Curriculum Team

It is recommended the Board approve the attached list of curriculum representatives for the 2010-2011 school year.

Motion: Mr. Ade Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## C. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2010-2011 school year.

Mr. Ade commented that he is related (his sister-in-law) to one of the substitutes.

Motion: Mr. Raymond Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## D. <u>Transfer – Part-Time Food Service Employee</u>

It is recommended the Board approve the transfer of Ms. Doris McKee from a substitute food service employee to a part-time (4 hours) food service employee effective August 31, 2010. Ms. McKee will receive an hourly rate of \$8.10.

Motion: Mr. Carlucci Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## **E.** Food Service Substitutes

It is recommended the Board approve the attached list of food service substitutes for the 2010-2011 school year.

Motion: Mr. McGinnis Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

## F. Unpaid Leave

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

Joseph Smith, High School Teacher – November 5, 2010

Motion: Mr. Raymond Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## G. <u>Crossing Guard Personnel</u>

It is recommended the Board reappoint Mr. Clarence Winner as a school crossing guard (effective August 31, 2010) for the 2010-2011 school year.

Motion: Mr. Carlucci Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## H. Appointment of Cafeteria/Playground Monitor

It is recommended the Board appoint Ms. Heidi Tredinnick, 1101 Cardinal Lane, Williamsport, PA 17701, as a part-time cafeteria/playground monitor pending documentation. Ms. Tredinnick will receive an hourly rate of \$7.75.

Motion: Mrs. Leete Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## I. Appointment of Athletic Personnel

It is recommended the Board appoint the following athletic personnel for the 2010-2011 sports season pending documentation:

- Football Volunteer Coach, Dennis Stopper, 1125 Avalon Parkway, Williamsport, PA 17701
- 7<sup>th</sup> Grade Girls' Basketball Coach Kara Mowery; 0 years 811 Snaurytown Road, Montgomery, PA 17752

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Motion: Mrs. Carey Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 10. Other

## A. <u>Educational Trip Abroad Experience (Italy – Florence & Rome)</u>

It is recommended the Board approve a request by Jennifer Beck, Social Studies Teacher, and Jeffrey Hartmann, Assistant High School Principal. They are requesting to take approximately 15-25 high school students to Italy from June 20–27, 2011, with alternate dates of June 13-20, 2011. There is no cost to the District for this request. The District assumes no liability or responsibility for this trip.

Motion: Mr. Carlucci Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## **B.** Water Expansion Tanks

It is recommended the Board approve to contract with CCSI, Inc., 195 Chapman's Roundtop Road, Montoursville, PA 17754, for the purchase and installation of two (2) water expansion tanks (per bid specifications) at the Donald E. Schick Elementary School at a cost of \$3,915.06. Funds for this project will come from the Capital Reserve Fund.

Motion: Mr. McGinnis Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## C. Payment - Horner vs. Loyalsock Township School District

It is recommended the Board authorize payment of \$149,500 toward principal and \$500 for Section 1-610 damages for a total of \$150,000 pursuant to the attached Horner vs. Loyalsock Township School District Court Order (No. 06-00,893) dated September 8, 2010.

Motion: Mr. Carlucci Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

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## D. Horner vs. Loyalsock Township School District

It is recommended the Board authorize the District Solicitor to pursue an appeal of the Horner vs. Loyalsock Township School District Court Order (06-00,893) dated September 8, 2010 to the Commonwealth unless the interest dispute is resolved between parties prior to October 8, 2010.

Attorney Yaw commented that he believes the interest calculation is incorrect.

Motion: Mr. Carlucci Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 11. Information Items

#### A. Dates for Board Members' Calendars

- Special Meeting/Retreat September 28, 2010
- Student Activities/Athletics Committee October 7, 2010 @ 3:30 p.m.
- Work Session October 13, 2010 @ 6:00 p.m.
   Donald E. Schick Elementary School
- School Board Meeting October 27, 2010 @ 7:00 p.m.

**District Service Center** 

#### **B.** Board Comments/Reports

- Mrs. Piper was pleased to announce the following:
  - Christina Herman was selected to serve on the Pennsylvania Department of Education Quality Review Team.
  - Sandy Hillegas and Sarah Arrigonie were serving as panelists for the PASA – Science Alignment Study.

#### 12. Public Comments

Carol Kaufmann commented on bus safety. Mr. McLaughlin and Mr. Greevy responded that the bus drivers recently received training. They also stated that the district has a school-wide behavior program. However, the district will continue to monitor the situation.

## 13. Adjournment @ 8:00 p.m.

Motion: Mrs. Carey Second: Mr. Dewar