Loyalsock Township School District

Meeting of School Directors

September 28, 2011

7:00 p.m.

Library 1801 Loyalsock Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order –President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00-7:00 p.m. Personnel; Collective Bargaining
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>
X Edward H. Ade, Jr., Vice President X Maureen Carey X William P. Carlucci X Stephen M. Dewar, Treasurer X Denise S. Leete X Raymond P. McGinnis	 X Margaret P. Piper, President X John B. Raymond X Sheila J. Yates X *Eugene Yaw, Solicitor X *Robert W. Grantier, Superintendent X *Gerald McLaughlin, Business Mgr./Bd.Secretary
	*(Non-Voting Member)

OTHERS

- X Matthew Reitz, Loyalsock Township High School Principal
- X Charles Greevy, IV, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Sherry Griggs, Supervisor of Curriculum & Instruction
- **X** Dayne Waller, Supervisor of Special Education
- X Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Joseph Stender, Williamsport Sun-Gazette

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments
 - Eagle Scout Project Andru McCusker

Page 2 Loyalsock Township School Directors Minutes September 28, 2011

A. Superintendent's Report/Discussion Items

University of Pittsburgh Health Career Scholars Academy

- Dan Hamm
- Ron Reynolds
- Rameez Zaman

B. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

- August 24, 2011
- September 14, 2011

Motion: Mr. Dewar Second: Mr. Ade

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from August 1, 2011 through August 31, 2011, in the amount of \$1,004,729.82.

Motion: Mr. Carlucci Second: Mr. Raymond

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of August 2011.

Motion: Mrs. Carey Second: Mr. McGinnis

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Page 3 Loyalsock Township School Directors Minutes September 28, 2011

8. Personnel

A. <u>Temporary Part-Time/Substitute Custodial Employee</u>

It is recommended the Board appoint Mr. Scott Wertz as a temporary part-time/substitute (0-20 hours per week) custodial employee effective September 29, 2011. Mr. Wertz will receive an hourly rate of \$10.70.

Motion: Mrs. Yates Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. <u>Transfer</u>

It is recommended the Board approve the following transfer:

 Gail Hills-Part-time paraprofessional to full-time paraprofessional effective September 29, 2011

Motion: Mr. McGinnis Second: Mr. Raymond

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

C. Appointment of Paraprofessionals

It is recommended the Board appoint the following individuals as part-time paraprofessionals:

- Stephanie Lovell; Ms. Lovell will receive a salary based on Step 1-Aide (\$9.25/hr.)
- Sarah Bower; Ms. Bower will receive a salary based on Step 1-Aide (\$9.25/hr.)
- Danielle Leinbach; Ms. Leinbach will receive a salary based on Step 1-Aide (\$9.25/hr.)

Motion: Mr. Ade Second: Mrs. Yates

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

D. Appointment of Head Custodian

It is recommended the Board appoint Ms. Eve Ellen Brown as head custodian effective September 1, 2011. Ms. Brown will receive a salary increase for this position based on the current LTESPA Agreement.

Motion: Mrs. Carey Second: Mr. McGinnis

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

E. <u>Curriculum Team</u>

It is recommended the Board approve the attached list of curriculum representatives for the 2011-2012 school year.

Motion: Mrs. Carey Second: Mr. McGinnis

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

F. <u>Day-to-Day Substitute Assistant Elementary School Principal</u>

It is recommended the Board appoint Mr. Ragnar Franzen, Jr., 23 Grimesville Road, Williamsport, PA 17701, as a day-to-day substitute assistant elementary school principal at a rate of \$300.00 per day. Mr. Franzen will serve as the assistant elementary school principal until the vacancy is filled.

Motion: Mr. McGinnis Second: Mr. Dewar

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

G. Long-Term Substitutes

It is recommended the Board appoint the following individuals as long-term substitute teachers:

- Jaime Karichner; Elementary; during a leave of absence requested by Ms.
 Courtney Schrei
- Heidi Turi; Classroom Intervention Coordinator; during a leave of absence requested by Ms. Lori Twigg

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

H. School Security Personnel

It is recommended the Board approve the attached list of school security personnel for the 2011-2012 school year.

Motion: Mr. McGinnis Second: Mr. Dewar

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

I. Food Service Substitutes

It is recommended the Board approve the attached list of food service substitutes for the 2011-2012 school year.

Motion: Mr. Ade Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

J. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2011-2012 school year.

Motion: Mrs. Yates Second: Mr. Ade

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Page 6 Loyalsock Township School Directors Minutes September 28, 2011

9. Other

A. Agreement with WASD – Special Education Services

It is recommended the Board approve the attached Agreement with Williamsport Area School District. Williamsport Area School District has agreed to provide Special Education services to a student according to the terms outlined in the Agreement for the 2011-2012 school year.

Motion: Mr. McGinnis Second: Mr. Dewar

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

B. <u>LCHIC Membership</u>

It is recommended the Board approve the Loyalsock Township School District to become a Bronze Affiliate Member of the Lycoming County Health Improvement Coalition at a cost of \$1,000.

Motion: Mr. Raymond Second: Mrs. Leete

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

C. <u>Memorandum of Agreement – Retirement Incentive</u>

i. Memorandum of Agreement – LTEA

It is recommended the Board approve the attached Memorandum of Agreement with the Loyalsock Township Education Association.

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, Piper, Raymond, Yates

No: None
Absent: None
Abstain: McGinnis
Result: Motion Carried

ii. **Memorandum of Agreement – LTESPA**

It is recommended the Board approve the attached Memorandum of Agreement with the Loyalsock Township Educational Support Professionals Association.

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: **Motion Carried**

iii. Amend Memorandums of Agreement - LTEA & LTESPA

It is recommended the Board amend the Memorandums of Agreement to include the notices of retirements submitted. More specifically, this would include notices of retirement from Mrs. Diane McGinnis and Mrs. June Williams.

Motion: Mr. Raymond Second: Mrs. Carey

Yes: Ade, Carlucci, Carey, Dewar, Leete, Piper, Raymond, Yates

No: None Absent: None Abstain: **McGinnis**

Motion Carried Result:

10. **Information Items**

Α. **Administrative Reports**

В. **Board Comments/Reports**

- 11. **Public Comments**
- 12. **Next Meeting Date – October 12, 2011 (High School Library)**
- 13. Adjournment @ 9:05 p.m.

Motion: Mr. Raymond Second: Mr. Carlucci