

Loyalsock Township School District

Meeting of School Directors

September 29, 2004

7:00 p.m.

*Board Conference Room
J. George Becht Elementary School
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose - Mr. Eugene Yaw, Solicitor**
4. **Roll Call - Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

 X Garth M. Eck
 X Jerry S. Falco
 X Frederick T. Gilmour
 X John G. Lamade, Treasurer
 X David R. Livingston, President
 Lenore G. Penfield, Vice President

MEMBER

 X Robert G. Shearer, Jr.
 X Jeri S. Sims
 X Michael Vuocolo
 X *Dr. Richard Mextorf, Superintendent of Schools
 X *Gerald McLaughlin, Business Mgr./Bd.Secretary
 X *Eugene Yaw, Solicitor

*(Non-Voting Member)

OTHERS

 Allen Di Marco, Loyalsock Township Sr. High School Principal
 X Matthew Reitz, Assistant High School Principal
 X Timothy Fausnaught, Loyalsock Township Middle School Dean of Students
 X Faith Kline, Elementary Principal
 X Sherry Griggs, Supervisor of Curriculum & Instruction
 X Jonathan Reifer, Coordinator of Special Education
 X Becky Lock, Williamsport Sun-Gazette

5.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments**
 - **Strategic Plan Mid-Point Review – Mrs. Sherry Griggs**
 - **Building Project Update - Mr. Richard Taylor**

- B. **Superintendent's Report**
- C. **Public Comments Relative to Agenda Items**
- D. **Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Lamade
Second: Mr. Eck
Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

6. **Minutes**

- A. **Approval of Minutes**

It is recommended the Board approve the minutes of the September 1, 2004, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

7. **Finance**

- A. **Approval of Bills**

It is recommended the Board approve expenses from August 1, 2004, through August 31, 2004, in the amount of \$937,688.07.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

B. Treasurer's Reports

1. Revised Treasurer's Report – July 2004

It is recommended the Board approve the attached Revised Treasurer's Report for the month of July 2004.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

2. Treasurer's Report – August 2004

It is recommended the Board approve the attached Treasurer's Report for the month of August 2004.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

C. Approval of Capital Expenditures

1. Capital Expenditures – Donald E. Schick Elementary School

It is recommended the Board approve the attached Capital Project Expenditures for Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

2. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

8. School/District Programs and Operations

A. Adoption of Professional Education Plan

It is recommended the Board adopt the attached Professional Education Plan.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

B. Adoption of the Strategic Plan Mid-Point Review

It is recommended the Board adopt the Strategic Plan Mid-Point Review as presented.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

C. Field Trip Requests

1. Field Trip Request – Football Game

It is recommended the Board approve a field trip requested by Richard Delaney, Head Football Coach. Mr. Delaney is requesting to take varsity football players to a college football game in Pittsburgh, Pennsylvania, on October 16, 2004. There is no cost to the district for this field trip.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

2. Field Trip Request – Pennsylvania Renaissance Faire

It is recommended the Board approve a field trip requested by Joy Walls, Gifted Education Coordinator. Mrs. Walls is requesting to take seventh and eighth grade social studies students to the Pennsylvania Renaissance Faire in Lancaster, Pennsylvania.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

D. Lycoming Career & Technology Center Lease Agreement

It is recommended the Board approve the attached agreement with Lycoming Career & Technology Center for the lease of printing equipment for the 2004-2005 school year at a cost of \$2,000.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

9. Personnel

A. Resignation

1. A letter of resignation was received from Mr. David J. Loomis, Jr., 1410 Old Rt. 15, New Columbia, PA 17856, as a secondary school counselor.
2. A letter of resignation was received from Ms. Bonnie Robinson, 2006 Murray Run Road, Trout Run, PA 17771, as a part-time food service employee, effective August 30, 2004.

B. Child-Rearing Leave Request

It is recommended Mrs. Kindra Brelsford, 39 North Main Street, Muncy, PA 17756, be granted a nine-week child-rearing leave effective at the onset of labor.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

C. Transfer of Secretary I to Secretary II

It is recommended Ms. Debra Kuzio, 31 Huffman Avenue, Williamsport, PA 17701, transfer to the position of Secretary II at Donald E. Schick Elementary School effective September 30, 2004. Ms. Kuzio will receive a pro-rated salary based on Step 6-Secretary II (\$12.15/hr.) of the LCMSAA Salary Schedule.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

D. Appointment of Paraprofessionals

1. Appointment of Part-Time Special Education/Personal Care Aide

It is recommended the Board appoint Ms. Tina Watkins, 924 Meade Street, 2nd Floor, Williamsport, PA 17701, as a part-time special education/personal care aide, effective September 15, 2004. Ms. Watkins will receive a salary based on Step 1-Aide (\$7.73/hr) of the current LCMSA Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

2. Appointment of Long-Term Substitute Part-Time Special Education/Personal Care Aide

It is recommended the Board appoint Ms. Melissa Frycklund, 668 Pine Run Road, Hughesville, PA 17737, as a long-term substitute part-time special education/personal care aide for the remainder of the 2004-2005 school year, effective September 17, 2004. Ms. Frycklund will receive a salary based on Step 1-Aide (\$7.73/hr) of the current LCMSA Agreement.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

E. Substitute/Guest Teacher Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2004-2005 school year.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

F. Appointment of Fall Coaches

It is recommended the Board approve the attached list of coaches (pending documentation) for the 2004-2005 sports season.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

G. Part-Time Food Service Employee

It is recommended the Board appoint Ms. Emily Taylor, 77 Doebler Lane, Williamsport, PA 17701, as a part-time food service employee, effective August 31, 2004. Ms. Taylor will receive an hourly rate of \$6.50.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

H. Substitute Food Service Employee

It is recommended the Board appoint Ms. Christy Turner, 323 Adams Street, Williamsport, PA 17701, as a substitute food service employee, pending documentation. Ms. Turner will receive an hourly rate of \$6.50.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

10. Other

A. Adoption of Resolution – Student #7596

It is recommended the Board adopt the attached Resolution relating to Student #7596.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

B. Adoption of Resolution – Student #6233

It is recommended the Board adopt the attached Resolution relating to Student #6233.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

C. Authorization of Change Orders for General Construction for Donald E. Schick Elementary School

It is recommended the Board approve the following Change Orders for general construction with Robert Feaster Corporation, General Contractor, P.O. Box 47, Northumberland, PA 17857, for Donald E. Schick Elementary School:

- Change Order #14 – Fabricate and install roof support beam between faculty lounge and kitchenette at a cost of \$1,075.00.
- Change Order #15 – Demolish existing walkway; install and pave subbase at a cost of \$9,470.00.
- Change Order #16 – Furnish and install metal stud, drywall and paint chase around roof drain in Room B158 at a cost of \$860.00.
- Change Order #17 – Relocate two columns, rough frame, metal trim at Vestibule C111 at a cost of \$3,310.00.
- Change Order #18 – Furnish and install additional steel support for roof in lobby and corridor at a cost of \$2,455.00.
- Change Order #19 – Furnish and install three support roof beams in office area at a cost of \$2,260.00.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

D. Authorization of Change Order for Plumbing Construction for Donald E. Schick Elementary School

It is recommended the Board approve the following Change Order for plumbing construction with Spencer Mechanical, Inc., 2696 Lycoming Creek Road, Williamsport, PA 17701, for Donald E. Schick Elementary School:

- Change Order #3 – Install gas piping from new meter to existing water heater and kitchen gas main at a cost of \$6,035.09.

Yes: Eck, Falco, Gilmour, Lamade, Livingston, Shearer, Sims, Vuocolo
No: None
Result: Motion Carried

11. Information Items

A. Committee Reports

1. Lycoming Career and Technology Center – Mr. Jerry Falco, Primary
 Mr. Fred Gilmour, Alternate
2. Federal Programs Report – Mrs. Sherry Griggs
3. School District Solicitor Report – Eugene Yaw, Esquire
4. PSBA Legislative Report
5. Loyalsock Township Recreation Board Report – Mr. Garth Eck
 Mrs. Jeri Sims

B. School Reports

1. Supervisor of Curriculum and Instruction – Mrs. Sherry Griggs
2. Elementary School Reports – Mrs. Faith Kline, Elementary Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Dean of Students
4. Loyalsock Township Sr. High School - Mr. Allen Di Marco, Principal
 Mr. Matthew Reitz, Assistant Principal

C. Dates for Board Members Calendars

<i>September 29, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>6:00 p.m.</i>	<i>Becht Elem.</i>
<i>September 29, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>October 20, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>TBA</i>	<i>Becht Elem.</i>
<i>October 20, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>November 10, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>TBA</i>	<i>Becht Elem.</i>
<i>November 10, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>December 1, 2004</i>	<i>Admin. Report/Executive Session</i>	<i>TBA</i>	<i>Becht Elem.</i>
<i>December 1, 2004</i>	<i>Reorganization Meeting</i>	<i>7:00 p.m.</i>	<i>Becht Elem.</i>
<i>December 1, 2004</i>	<i>SCHOOL BOARD MEETING</i>	<i>7:05 p.m.</i>	<i>Becht Elem.</i>

12. Public Comments

13. Adjournment @ 7:45 p.m.

Motion: Mr. Eck

Second: Mr. Gilmour

Business Manager/Board Secretary

GLM/clk