

Loyalsock Township School District

Meeting of School Directors

October 10, 2007

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

- 1. Call to Order – Vice President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
5:00 p.m. – 7:00 p.m. Student Discipline; Personnel Matters; Litigation
- 4. Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
X Jerry S. Falco
X Frederick T. Gilmour
AB John G. Lamade
AB David R. Livingston, President
X Lenore G. Penfield, Vice President
Livingston, Sims – Travel
Lamade (Present for Executive Session; Absent for meeting – travel)
Penfield – Absent from Student Discipline Hearings

MEMBER

AB Jeri S. Sims
X Michael Vuocolo, Treasurer
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

AB Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Heather Gach, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

B. Superintendent's Report

Strategic Plan

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck

Second: Mr. Falco

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams

No: None

Absent: Lamade, Livingston, Sims

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the September 10, 2007, Meeting of the Board of School Directors.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams

No: None

Absent: Lamade, Livingston, Sims

Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from September 1, 2007, through September 30, 2007, in the amount of \$1,534,745.51.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams

No: None

Absent: Lamade, Livingston, Sims

Result: Motion Carried

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of September 2007.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

C. Capital Expenditures – Loyalsock Township Middle School/High School

It is recommended the Board approve the attached Capital Project Expenditures for the Loyalsock Township Middle School/High School Project.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

D. Authorization to Transfer Funds – Capital Projects Fund

It is recommended the Board authorize the transfer of remaining funds (approximately \$82,000.00) in the Capital Projects Fund (1495041) to the Capital Reserve Fund (1495025).

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

E. Authorization to Close Account & Transfer Funds – Athletic

It is recommended the Board authorize the closure of the athletic account (11203239) (approximately \$2,500.00) and transfer the remaining funds to the General Fund (11203262).

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

8. Personnel

A. Act 93 (Administrative) Job Description – Assistant Elementary School Principal

It is recommended the Board adopt the attached job description for the position of Assistant Elementary School Principal.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

B. Appointment of Assistant Elementary School Principal

It is recommended Mr. John Rhoads, 900 West Central Avenue, South Williamsport, PA 17702, be appointed as Assistant Elementary School Principal effective October 11, 2007. Mr. Rhoads will receive a pro-rated salary of \$69,000.00 for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

C. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (October 5, 2007 – November 16, 2007) in accordance with Policy 435 from Johanna Goodspeed. Mrs. Goodspeed is an elementary teacher at Donald E. Schick Elementary School.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

D. Request for Family/Medical Leave – Policy 535

It is recommended the Board approve a request for family/medical leave (effective September 11, 2007) in accordance with Policy 535 from Lee Galligher. Mr. Galligher is a custodial employee.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

E. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (effective September 28, 2007) in accordance with Policy 435 from Annette Fry. Mrs. Fry is a reading teacher at Loyalsock Township Middle School.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

F. Long-Term Substitute – Elementary Teacher

It is recommended the Board appoint Ms. Brenda Hall, 10145 Wallis Run Road, Trout Run, PA 17771, as a long-term substitute assigned as an elementary teacher (during Mrs. Goodspeed's leave).

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

G. Long-Term Substitute – Elementary Teacher

It is recommended the Board appoint Ms. Brandi Micheal, 2824 Heshbon Road, Williamsport, PA 17701, as a long-term substitute assigned as an elementary teacher (during Mrs. Rall's leave).

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

H. Long-Term Substitute – Language Arts Teacher

It is recommended the Board appoint Mr. Tristin Forney, 2800 Lycoming Creek Road, Williamsport, PA 17701, as a long-term substitute assigned as a language arts teacher for the remainder of the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

I. Appointment of Head Custodian

It is recommended the Board appoint Mr. Brian Bubb as Head Custodian. Mr. Bubb will receive a pro-rated stipend in the amount of \$1,700.00 for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

J. Reappointment of Director of Student Services

It is recommended the Board reappoint Mrs. Christina Herman, 263 Zion Drive, Linden, PA 17744, as Director of Student Services during the 2007-2008 school year. Mrs. Herman will receive a stipend in the amount of \$7,500.00.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

K. School Security Personnel

It is recommended the Board approve the attached list of school security personnel for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

L. Temporary Part-Time/Substitute Custodial Employee

It is recommended the Board appoint Ms. Debbie Ackerman, 97 Union Avenue, Williamsport, PA, 17701, as a temporary part-time/substitute (0-20 hours per week) custodial employee effective October 1, 2007. Ms. Ackerman will receive an hourly rate of \$10.07.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

M. Transfer – Part-Time Aide to Part-Time Secretary

It is recommended the Board approve the transfer of Mrs. Carolyn Davis, 2012 Park Drive, Williamsport, PA 17701, from a part-time aide to a part-time secretary retroactive to March 15, 2007. Mrs. Davis will receive a salary based on Step 7-Secretary (\$12.62/hr.) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

N. Appointment of Custodial Employee

It is recommended the Board appoint Mr. Michael DeSeau, Jr., 4702 Warrensville Road, Montoursville, PA 17754, as a full-time custodial employee pending documentation. Mr. DeSeau will receive a salary based on Step 3-Custodian (\$10.32/hr.) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

O. Appointment of Custodial Employee

It is recommended the Board appoint Ms. Eve Ellen Brown, 846 Park Avenue, Williamsport, PA 17701, as a full-time custodial employee pending documentation. Ms. Brown will receive a salary based on Step 3-Custodian (\$10.32/hr.) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

P. Appointment of Part-Time Personal Care Aide

It is recommended the Board appoint Ms. Margaret Ratke, 1572 Northway Road, Williamsport, PA 17701, as a part-time personal care aide at Loyalsock Township High School, effective October 11, 2007. Ms. Ratke will receive a salary based on Step 1-Aide (\$8.57/hr.) of the current LTESPA Agreement.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

Q. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2007-2008 school year.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

9. Other

A. Approval of Salaries – Act 93 Administrative Personnel

It is recommended the Board approve the attached list of salaries for Act 93 Administrative Personnel retroactive to July 1, 2007.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

B. Approval of Salaries – Administration

It is recommended the Board approve the attached list of salaries for administration (superintendent and business manager) retroactive to July 1, 2007.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

C. Agreement for Services

It is recommended the Board approve the attached Agreement between Lycoming-Clinton Joinder Board, Community Behavioral Health Network of Pennsylvania, and Loyalsock Township School District for services to students in the HealthChoice Program.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

D. Rate for Middle/High School Intervention Monitors

It is recommended the Board approve to increase the rate of middle school/high school intervention monitors to \$8.50 per hour retroactive to August 27, 2007.

Yes: Eck, Falco, Gilmour, Penfield, Vuocolo, Williams
No: None
Absent: Lamade, Livingston, Sims
Result: Motion Carried

E. Adoption of Resolution – Student #14582

It is recommended the Board adopt the attached Resolution relating to Student #14582.

Yes: Eck, Falco, Gilmour, Vuocolo, Williams
No: None
Abstain: Penfield
Absent: Lamade, Livingston, Sims
Result: Motion Carried

F. Adoption of Resolution – Student #9348

It is recommended the Board adopt the attached Resolution relating to Student #9348.

Yes: Eck, Falco, Gilmour, Vuocolo, Williams

No: None

Abstain: Penfield

Absent: Lamade, Livingston, Sims

Result: Motion Carried

10. Information Items/School Reports

A. Dates for Board Members' Calendars

- School Board Meeting
- October 24, 2007
- 7:00 p.m.

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School – Mr. Scott Mato, Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Mrs. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

11. Public Comments

12. Adjournment @ 8:10 p.m.

Motion: Mr. Eck

Second: Mr. Gilmour

Business Manager/Board Secretary