

Loyalsock Township School District

Meeting of School Directors

October 14, 2009

7:10 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – Vice President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:00 p.m. Personnel; Litigation; Negotiations
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr.
X Stephen M. Dewar
AB John G. Lamade, Treasurer
X Denise S. Leete
X Raymond P. McGinnis
X Lenore G. Penfield
*Lamade – Personal; Sims – Travel

MEMBER

X Margaret P. Piper, Vice President
AB Jeri S. Sims, President
X Scott T. Williams
X *Gerald McLaughlin, Acting Superintendent
Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

X Matthew Reitz, Loyalsock Township High School Principal
X Jeffrey Hartmann, Assistant High School Principal
X Robert Gaetano, Middle School Principal
X John Rhoads, Donald E. Schick Elementary School Principal
X Charles Greevy, IV, Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Waller, Supervisor of Special Education
X Eric Gee, Director of Technology
X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report/Discussion Items

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. McGinnis

Second: Mrs. Penfield

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the September 30, 2009, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

7. Personnel

A. Professional Staff – Appointment of Elementary Teacher

It is recommended the Board appoint Ms. Courtney Schrei, 1708 Thomas Road, Williamsport, PA 17701, as a Temporary Professional Employee assigned as an elementary teacher effective October 15, 2009. Ms. Schrei will receive a pro-rated salary based on Step 1-B of the Teacher Salary Schedule.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams

No: None

Absent: Lamade, Sims

Result: Motion Carried

B. Long-Term Substitute – High School English Teacher

It is recommended the Board appoint Ms. Jessica White, 1735 Four Mile Drive #5, Williamsport, PA 17701, as a long-term substitute assigned as a high school English teacher (created by a leave of absence – Mrs. Dana Williams).

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

C. Long-Term Substitute – Elementary Teacher

It is recommended the Board appoint Ms. Jodie Thompson, 1012 ½ Michael Street, Jersey Shore, PA 17740, as a long-term substitute assigned as an elementary teacher (created by a leave of absence – Mrs. Kelly Jameson-Campbell).

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

D. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2009-2010 school year.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

E. Appointment of Fall/Winter Coaches

It is recommended the Board appoint the following coaches pending documentation for the 2009-2010 sports season:

- Mr. Chad Hilliard, 2136 Blair Street, Williamsport, PA 17701
JH (8th Grade) Girls' Basketball Coach; 0 years
- Ms. Helana Yancey, 119 Centre Line Avenue, Williamsport, PA 17701
JH (7th Grade) Girls' Basketball Coach; 0 years

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

F. Job Description – Network Administrator

It is recommended the Board approve the attached job description for Kris Black. Said job description replaces the Technology Support Person job description.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

8. Other

A Sale of School Buses

It is recommended the Board approve the sale of the following 72-passenger school buses:

- 1993 International School Bus (Serial Number 1HVBDPEP4PH470887)
- 1993 International School Bus (Serial Number 1HVBDPEP6PH470888)

The school buses will be sold to Wilson Metz, Route 113, PO Box 115, Creamery, PA 19430, at a cost of \$3,256.00 per bus.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

B Memorandum of Understanding – Law Enforcement

It is recommended the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police and Loyalsock Township School District. The Memorandum of Understanding must be reviewed and re-executed every two years.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

C Superintendent Search Firm

It is recommended the Board approve the attached agreement with Hazard, Young, Attea & Associates, Ltd., 1151 Waukegan Road, Suite 220, Glenview, IL 60025, to perform consultant services for the Loyalsock Township School District superintendent search.

Yes: Ade, Dewar, Leete, McGinnis, Penfield, Piper, Williams
No: None
Absent: Lamade, Sims
Result: Motion Carried

9. Information Items/School Reports

A. Dates for Board Members' Calendars

- **School Board Meeting – October 28, 2009**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs
2. Donald E. Schick Elementary School
3. Loyalsock Township Middle School
4. Loyalsock Township High School
5. Supervisor of Special Education
6. Director of Technology

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. PSBA Representative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

10. Public Comments

Comments regarding superintendent search:

- Holly Thorne questioned the board on the cost of the search firm's services and the process. Margaret Piper responded that the district contacted firms and firms presented. The cost of the search was negotiated not to exceed \$22,000. Hazard, Young, Attea & Associates was in the middle range. Many are much more. Mrs. Piper stated the services will help draw in a pool of candidates on a wider network than the board has generated locally. She also stated that this is the most important decision we can make for the next ten years.
- Holly Thorne questioned what would happen if the firm was unable to find a candidate. Mrs. Piper responded that this has never occurred with this particular firm. She added that the Board should be able to hire a new superintendent prior to the beginning of the new fiscal year. Stephen Dewar commented that the company would continue its search without any further cost to the district beyond its six-month timeline.

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- Raymond McGinnis commented that the reason for hiring the search firm is a result of their own attempt at not being able to produce a satisfying group of candidates. The firm has a good success of satisfying school districts.

Comments on negotiations:

- Scott T. Williams stated he felt the negotiations meeting between the school board and union has gone very well and has been productive. Both sides have a clear view of the other's position. He stated that the school board is still committed to resolve this amicably and in good faith.
- Ms. Jill Roman questioned the prolonging of an agreement. She urged the school board to get the contract settled. She stated that there are enough issues going on in the district. She also stated that she felt that this is a wealthy district and she could not believe they could not come to an understanding.
- Mrs. Piper stated that she hopes the board and union can sit and talk things out. She hopes to keep the lines of communication open.

11. Adjournment @ 7:45 p.m.

Motion: Mr. Ade
Second: Mr. Dewar

Gerald L. McLaughlin