

Loyalsock Township School District

Meeting of School Directors

October 18, 2006

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
6:00 p.m. – 7:00 p.m. – Litigation; Collective Bargaining; Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Garth M. Eck
AB Jerry S. Falco
X Frederick T. Gilmour
X John G. Lamade
X David R. Livingston, President
X Lenore G. Penfield, Vice President
Absent – Mr. Falco, Mr. Vuocolo, Mr. Williams-Business; Mrs. Sims-Travel

MEMBER

AB Jeri S. Sims
AB Michael Vuocolo, Treasurer
AB Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Eugene Yaw, Solicitor
*(Non-Voting Member)

OTHERS

____ Allen Di Marco, Loyalsock Township High School Principal
____ Matthew Reitz, Assistant High School Principal
____ Timothy Fausnaught, Loyalsock Township Middle School Principal
____ Scott Mato, Donald E. Schick Elementary School Principal
____ Sherry Griggs, Supervisor of Curriculum & Instruction
____ Dayne Watkins, Supervisor of Special Education
____ Eric Gee, Director of Technology
X Eric Long, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Superintendent's Report

Invitation to Career Expo 2006
November 8, 2006; 6:30 p.m. – 8:30 p.m.

C. Public Comments Relative to Agenda Items

D. Recommendation and Approval of all Items Listed on the Agenda for Official Action

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Eck
Second: Mr. Gilmour
Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the October 4, 2006, Meeting of the Board of School Directors.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

7. Finance

A. Approval of Bills

It is recommended the Board approve expenditures from September 1, 2006, through September 30, 2006, in the amount of \$1,644,575.51.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

B. Treasurer's Reports

It is recommended the Board approve the attached Treasurer's Report for the month of September 2006.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2006.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

D. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2006.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

E. Authorization to Transfer Funds

It is recommended the Board authorize transfer of funds from the Capital Reserve Fund (1495025) to the Capital Projects Fund (1495041) in the amount of \$500,000.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

8. Personnel

A. Professional Development Leave

It is recommended the Board approve a Compensated Professional Leave for Theresa Phillips, 616 Kaiser Hollow Road, Montoursville, PA, 17754, Special Education Teacher, for the second semester of the 2006-2007 school year, in accordance with Policy No. 438.1 – Compensated Professional Development Leave.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

B. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, secretaries, nurses, aides, etc. for the 2006-2007 school year.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

C. Job Description – Secretary

It is recommended the Board adopt the attached job description for the position of Secretary.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

D. High School Secretaries

It is recommended the Board appoint the following secretaries as 223-day secretaries effective October 2, 2006:

- Mrs. Kate Ade
- Mrs. Robin Boone
- Mrs. Shirley Remsnyder

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

E. Resignation

A letter of resignation dated October 15, 2006, was received from Mrs. Shari-Ann Buell, as a special education teacher.

9. Other

A. Reappointment of Director of Student Services

It is recommended the Board reappoint Mrs. Christina Herman, 263 Zion Drive, Linden, PA 17744, as Director of Student Services during the 2006-2007 school year. Mrs. Herman will receive a stipend in the amount of \$7,500.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

B. Stipend

It is recommended the Board approve a stipend in the amount of \$5,000.00 for Mr. Gerald McLaughlin, Business Manager, 2793 Reach Road, Williamsport, PA 17701. The stipend is for coordinating all aspects of the Capital Improvement Program.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

C. Release of Delinquent Taxes

It is recommended the Board release Statewide Tax Recovery, Inc., 100 North Third Street, P.O. Box 752, Sunbury, PA 17801, from the collection of all delinquent Occupational and Per Capita Taxes, on behalf of Loyalsock Township School District.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

D. Award Custodial Services Bid

It is recommended the Board award the bid for custodial services for Donald E. Schick Elementary School (as per bid specifications) to Eagle Janitorial Supply, 335 Rose Street, Williamsport, PA 17701, in the amount of \$88,000.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

E. Authorization of Change Orders for General Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for general construction with Lobar, Inc., One Old Mill Road, P.O. Box 50, Dillsburg, PA 17019, for the Loyalsock Township Middle School/High School Project:

- Change Order #48 – Construction of a new baseball field including fencing, seeding, landscaping, sidewalks, and curbs (as per bid specifications) at a cost of \$307,070.00.
- Change Order #49 – Installation of rubber base and metal trim at a cost of \$3,562.00.
- Change Order #50 – Repair fascia metal at main entrance canopy at a cost of \$1,196.00.
- Change Order #51 – Upgrade paint in kitchen to epoxy paint at a cost of \$621.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield
No: None
Absent: Falco, Sims, Vuocolo, Williams
Result: Motion Carried

F. Authorization of Change Orders for Plumbing Construction for the Loyalsock Township Middle School/High School Project

It is recommended the Board approve the following Change Orders for plumbing construction with W.G. Tomko, Inc., 2559 Route 88, Finleyville, PA 15332, for the Loyalsock Township Middle School/High School Project:

- Change Order #18 – Installation of a 2” water line for a baseball field at a cost of \$7,413.00.
- Change Order #19 – Addition of water closet to coach’s restroom at a cost of \$1,676.00.

Yes: Eck, Gilmour, Lamade, Livingston, Penfield

No: None

Absent: Falco, Sims, Vuocolo, Williams

Result: Motion Carried

10. Information Items/School Reports

A. Dates for Board Members’ Calendars

- **School Board Meeting**
- **November 1, 2006**
- **7:00 p.m.**

11. Public Comments

12. Adjournment @ 7:25 p.m.

Motion: Mr. Eck

Second: Mr. Lamade

Business Manager/Board Secretary