Loyalsock Township School District

<u>Meeting of School Directors</u>

October 21, 2015

7:50 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 9:25-10:05 p.m. Personnel; Student Discipline; Contracts
- 4. Roll Call Mr. M. Daniel Egly, Board Secretary

MEMBER

MEMBER

xEdward H. Ade, Jr.xPaul R. Watson, IIxMaureen CareyxSheila J. Yates, PresidentxWilliam P. CarluccixPaul R. Young, II, Vice PresidentabDavid P. Hornbergerx*Eugene Yaw, SolicitorxChristina L. Kiesslingx*Gerald L. McLaughlin, SuperintendentxJohn B. Raymond, Treasurerx*M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

- x Matthew Reitz, Loyalsock Township High School Principal
- x Brooke Beiter, Assistant High School Principal
- x Charles Greevy, IV, Middle School Principal
- x Matthew Johnson, Assistant Middle School Principal
- x Suzanne Foresman, Elementary School Principal
- x Adrienne Johnston, Assistant Elementary School Principal
- x Dayne Waller, Supervisor of Special Education
- <u>x</u> Eric Gee, Director of Technology
- x Christina Herman, Director of Student Services & Career Development
- <u>x</u> Cara Morningstar, *Williamsport Sun-Gazette*
- 5.

A.

Recognition of Guests or Scheduled Speakers/Public Comments

- Hannah Lorf University of Pittsburgh Health Career Scholars Academy presented by Karen Narkevic, Director
- Lycoming County United Way Campaign
- Student Updates

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B. <u>Public Comments Relative to Agenda Items</u>

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meeting:

• September 23, 2015 – School Board

Motion:Mr.YoungSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

7. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from September 1, 2015 through September 30, 2015, in the amount of \$1,708,452.48.

Motion:	Mr.Carlucci	Second:	Mr. Ade		
Yes:	Ade, Carey, Carlucci, Kiesslin	ng, Raymond	Watson,	Yates,	Young
No:	None				
Absent:	Hornberger				
Result:	Motion Carried				

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of September 2015.

Motion:	Mrs. Carey	Second: Mr. Wa	atson
Yes:	Ade, Carey, Carlucci,	Kiessling, Raymond,	Watson, Yates, Young
No:	None		
Absent:	Hornberger		
Result:	Motion Carried		

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C. <u>Student Activities Fund Quarterly Report</u>

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2015.

Motion:Mr.AdeSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

8. Personnel

A. <u>Athletic Personnel – Volunteer</u>

It is recommended the Board appoint Lynnette Reitz as a volunteer girls' soccer coach for the 2015-2016 fall athletic season.

Motion:Mr.YoungSecond: Mr. RaymondYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

B. <u>Support Staff - LTESPA</u>

It is recommended the Board appoint the following individual effective September 28, 2015:

Syra Dewar; Step 6 – Aide (\$10.56/hr.)

Motion:	Mr. Raymond	Second: Mr. Young
Yes:	Ade, Carey, Carlucci, I	Kiessling, Raymond, Watson, Yates, Young
No:	None	
Absent:	Hornberger	
Result:	Motion Carried	

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C. <u>Food Service Personnel</u>

It is recommended the Board approve the following food service employee assignments effective October 26, 2015:

- Michele Machmer Part-time DES to Part-time MS/HS (\$10.95 per hour)
- Cheryl Bates Substitute to Part-time MS/HS (\$9.00 per hour)
- Amanda Simmons Substitute to Part-time MS/HS (\$9.50 per hour)

Motion:Mrs. KiesslingSecond: Mr. YoungYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

D. <u>School Police Officers – Job Description & Appointment</u>

It is recommended the Board approve the attached job description for school police officers and appoint the following individuals (pending required personnel documentation) in accordance with an Order from the Court of Common Pleas of Lycoming County, Pennsylvania:

- Primary School Police Officers
 - Michael Knight
 - Michael Foust
 - Substitute School Police Officers
 - Matthew Burrows
 - Glenn Ardrey

School Police Officers will work 0-40 hours per week and receive an hourly rate of \$32.00.

Motion:Mr. RaymondSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

E. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2015-2016 school year.

Motion:Mr. AdeSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

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F. <u>School Van Driver</u>

It is recommended the Board appoint Sherry Gnoffo as a school van driver effective October 1, 2015.

Motion:Mrs. CareySecond: Mr. YoungYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

G. <u>Temporary Part-Time/Substitute Custodial Employee</u>

It is recommended the Board appoint Tristen McKinney as a temporary part-time/substitute (0-20 hours per week) custodial employee pending documentation. Ms. McKinney will receive an hourly rate of \$10.85.

Motion:Mr. RaymondSecond: Mr. AdeYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

H. <u>APL Instructor</u>

It is recommended the Board appoint Matthew Reitz as an APL instructor for the 2015-2016 school year. He will receive a stipend in the amount of \$2,500.

Motion:Mr. YoungSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

I. <u>Resignation</u>

The Board acknowledges the letter of resignation from Gene Stacer as a school bus driver effective July 1, 2015.

9. School/District Programs and Operations

A. Field Trip Request – New York City

It is recommended the Board approve an out-of-state field trip requested by Sheila Riggs and Rebecca Leid. Mrs. Riggs and Ms. Leid have requested to take approximately 50 students (COW Club & Spanish Club) to New York City on November 20, 2015. The only cost to the district is for substitutes.

Motion:Mr. RaymondSecond: Mr. AdeYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

B. <u>Cooperative Cross Country Participation Agreement – St. John Neumann Regional</u> <u>Academy</u>

It is recommended the Board approve a Cooperative Agreement between Loyalsock Township School District and St. John Neumann Regional Academy commencing with the 2016-2017 school year. The purpose of the agreement is to provide an opportunity for students enrolled at St. John Neumann Regional Academy to participate in cross country at Loyalsock Township School District. The participation fee for students who reside outside of Loyalsock Township would be \$300 per student and \$50 for students who reside in Loyalsock Township.

Motion:	Mr. Ade	Second: Mr. Carlucci
Yes:	Carlucci, Raymond, W	atson, Yates, Young
No:	Ade, Carey, Kiessling	
Absent:	Hornberger	
Result:	Motion Carried	

C. <u>Amendment to Cooperative Football Participation Agreement – St. John Neumann</u> <u>Regional Academy</u>

It is recommended the Board amend the Cooperative Agreement between Loyalsock Township School District and St. John Neumann Regional Academy according to the attached document commencing with the 2015-2016 school year. The participation fee for students who reside outside of Loyalsock Township would be \$300 per student and \$50 for students who reside in Loyalsock Township.

Motion:	Mr. Ade	Second: Mr. Carlucci
Yes:	Carlucci, Raymond, Wa	tson, Yates, Young
No:	Ade, Carey, Kiessling	
Absent:	Hornberger	
Result:	Motion Carried	

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10. Other

A. <u>Authorization to File Grants</u>

It is recommended the Board authorize the administration to file grants regarding school resource/police officers.

Motion:Mr. YoungSecond: Mr. AdeYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

B. Donation

It is recommended the Board accept a donation in the amount of \$2,500 from L-3 Communications Electron Devices, 1035 Westminster Drive, Williamsport, PA 17701. These funds will used for purchases for the STEM initiative.

Motion:Mrs. KiesslingSecond: Mr. AdeYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

C. <u>Authorization of Change Order for General Construction for the Facility</u> <u>Improvement Project</u>

It is recommended the Board approve the following Change Order for general construction with Turn Key Construction, Inc., 2440 Lycoming Creek Road, Williamsport, PA 17701, for the Facility Improvement Project – Schick Elementary School Addition, Track Facility and Athletic Multi-Purpose Facility:

 Change Order #13 (TK18) – Install copper line to existing meter pit; remove sidewalk and repour after new water line is installed; install new fittings inside meter pit; connect line at a cost of \$14,943.50.

Motion:	Mrs. Carey	Second: Mr. Ade	
Yes:	Ade, Carey, Carlucci, Kiessl	ing, Raymond, Watson, Yates, Young	,
No:	None		
Absent:	Hornberger		
Result:	Motion Carried		

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D. James E. Short Recreation Field – Fence

It is recommended the Board share costs with the Township and the Loyalsock Township Little League (not to exceed \$600.00) for the installation of fencing at the James E. Short Park.

Motion:Mrs. KiesslingSecond: Mr. YoungYes:Ade, Carey, Carlucci, Kiessling, Raymond, Watson, Yates, YoungNo:NoneAbsent:HornbergerResult:Motion Carried

11. Information/Discussion Items

- A. <u>Board Comments/Reports</u>
- B. <u>Administrative Reports</u>
- **12. Public Comments**

13. Next School Board Meeting Date – November 11, 2015

14. Adjournment @ 9:17 p.m.

Motion: Mr. Raymond Second: Mr. Ade

M. Daniel Egly