

Loyalsock Township School District

Meeting of School Directors

November 5, 2008

7:00 p.m.

*Board Conference Room
1720 Sycamore Road
Montoursville, PA 17754*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Thomas Marshall, Solicitor**
5:30-7:00 p.m. Personnel; Litigation; 7:50-8:25 p.m. Personnel
4. **Roll Call – Mr. Gerald L. McLaughlin, Business Manager/Board Secretary**

MEMBER

X Edward H. Ade, Jr.
X Stephen M. Dewar
AB John G. Lamade, Treasurer
X Denise S. Leete
AB Raymond P. McGinnis
AB Lenore G. Penfield

*Lamade, Penfield – Business; McGinnis – Personal

MEMBER

X Margaret P. Piper, Vice President
X Jeri S. Sims, President
X Scott T. Williams
X *Dr. Richard Mextorf, Superintendent of Schools
X *Gerald McLaughlin, Business Mgr./Bd.Secretary
X *Thomas Marshall, Solicitor

*(Non-Voting Member)

OTHERS

X Allen Di Marco, Loyalsock Township High School Principal
X Matthew Reitz, Assistant High School Principal
X Timothy Fausnaught, Loyalsock Township Middle School Principal
X Scott Mato, Donald E. Schick Elementary School Principal
X John Rhoads, Donald E. Schick Assistant Elementary School Principal
X Sherry Griggs, Supervisor of Curriculum & Instruction
X Dayne Watkins, Supervisor of Special Education
X Eric Gee, Director of Technology
X Greg Hayes, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

- B. **Superintendent's Report/Discussion Items**
- C. **Public Comments Relative to Agenda Items**
Public Comments Summary Attached
- D. **Recommendation and Approval of all Items Listed on the Agenda for Official Action**

It is recommended the Board approve all items listed on the agenda (and supplemental agenda) for official action.

Motion: Mr. Ade
Second: Mrs. Leete
Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

6. Minutes

A. **Approval of Minutes**

It is recommended the Board approve the Minutes of the October 22, 2008, Meeting of the Board of School Directors.

Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

7. School/District Programs and Operations

A. **Curriculum Team - Revised**

It is recommended the Board approve the attached list (revised) of curriculum representatives for the 2008-2009 school year.

Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

8. Personnel

A. Retirement

A letter of retirement was received from Mr. Ronald Insinger, 2075 Meadow Lane, Montoursville, PA 17754, as a physical education teacher effective January 20, 2009. It is recommended the Board approve the terms of his retirement as outlined in the attached Memorandum of Understanding.

Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

B. Temporary Part-Time/Substitute Custodial Employee

It is recommended the Board appoint Ms. Amanda Summers, 820 Railway Street, Williamsport, PA 17701, as a temporary part-time/substitute (0-20 hours per week) pending documentation. Ms. Summers will receive an hourly rate of \$10.40.

Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

C. Appointment of Winter Coaches

It is recommended the Board approve the attached list of coaches for the 2008-2009 sports season. *It was noted that girls' varsity basketball coaches were not included on the list.*

Yes: Ade, Dewar, Leete, Piper, Sims, Williams
No: None
Absent: Lamade, McGinnis, Penfield
Result: Motion Carried

D. Appointment of Girls' Varsity Basketball Head Coach

Mrs. Piper: The committee interviewed four candidates, identified who we believed was the best, and just today that person withdrew. The committee is not recommending Mr. Kirby. Therefore, we are recommending our Athletic Director, Ron Insinger, be appointed interim girls' basketball coach until such time a full-time coach is identified.

Motion to appoint Mr. Ronald Insinger as Interim Girls' Varsity Basketball Head Coach for the 2008-2009 sports season.

Motion: Mr. Ade

Second: Mrs. Leete

Yes: Ade, Dewar, Leete, Piper, Sims, Williams

No: None

Absent: Lamade, McGinnis, Penfield

Result: Motion Carried

E. Substitute Personnel

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2008-2009 school year.

Yes: Ade, Dewar, Leete, Piper, Sims, Williams

No: None

Absent: Lamade, McGinnis, Penfield

Result: Motion Carried

9. Policy

A. Policies

It is recommended the Board adopt the following policies as attached:

- ◆ Policy No. 206 – Pupils/Assignment within District
- ◆ Policy No. 335 – Administration/Family and Medical Leave
- ◆ Policy No. 435 – Professional Employees/Family and Medical Leave
- ◆ Policy No. 535 – Classified Employees/Family and Medical Leave
- ◆ Policy No. 815 – Operations/Acceptable Student Use of Computer Technology
- ◆ Policy No. 815.1 – Operations/Acceptable Employee Use of Computer Technology

Yes: Ade, Dewar, Leete, Piper, Sims, Williams

No: None

Absent: Lamade, McGinnis, Penfield

Result: Motion Carried

10. Other

A. Proposed Decision and Order

The Board acknowledges receipt of the attached Proposed Decision and Order from the Pennsylvania Labor Relations Board dated September 19, 2008. The Board also acknowledges compliance of said Order as confirmed on the attached Affidavit of Compliance dated September 24, 2008.

B. LTSD & LTEA Agreement (July 1, 2005-June 30, 2008)

The Board acknowledges the attached signed Agreement between Loyalsock Township School District and Loyalsock Township Education Association for the period July 1, 2005 through June 30, 2008.

11. Information Items/School Reports

A. Dates for Board Members' Calendars

- **December 3, 2008**
 - Reorganization Meeting – 7:00 p.m.**
 - School Board Meeting – 7:05 p.m.**

B. School Reports

1. Supervisor of Curriculum & Instruction/Federal Programs – Mrs. Sherry Griggs
2. Donald E. Schick Elementary School –
Mr. Scott Mato, Principal/Mr. John Rhoads, Assistant Principal
3. Loyalsock Township Middle School – Mr. Timothy Fausnaught, Principal
4. Loyalsock Township High School –
Mr. Allen Di Marco, Principal/Dr. Matthew Reitz, Assistant Principal
5. Supervisor of Special Education – Ms. Dayne Watkins
6. Director of Technology – Mr. Eric Gee

C. Board Comments/Reports

1. School District Solicitor Report – Eugene Yaw, Esquire
2. Legislative Report – Mrs. Margaret Piper
3. IU Representative Report – Mr. Raymond McGinnis
4. Loyalsock Township Recreation Board Report – Mr. Edward H. Ade, Jr.
5. Loyalsock Township Tax Review Board – Mr. John Lamade
6. Other

12. Public Comments

Mrs. Sims: Sometimes personnel issues are layers deep. There is no impropriety on Coach Kirby's part, but strictly a personnel issue.

13. Adjournment @ 7:45 p.m.

Motion: Mrs. Piper
Second: Mr. Dewar