# Loyalsock Township School District

# **Meeting of School Directors**

**December 8, 2010** 

7:10 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

# **MINTUES**

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Eugene Yaw, Solicitor 6:00 7:00 p.m. Personnel; Student Discipline; Litigation
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

<u>MEMBER</u>	<u>MEMBER</u>	
X Edward H. Ade, Jr., Vice President	X Margaret P. Piper, President	
X Maureen Carey	X John B. Raymond	
X William P. Carlucci	X Sheila J. Yates	
X Stephen M. Dewar, Treasurer	X *Randall Sees, Solicitor	
X Denise S. Leete	X *Robert W. Grantier, Superintendent	
X Raymond P. McGinnis	X *Gerald McLaughlin, Business Mgr./Bd.Secretary	
	*(Non-Voting Member)	
	(14011- 4 otting 141cmocr)	

#### **OTHERS**

- **ab** Matthew Reitz, Loyalsock Township High School Principal
- **ab** Jeffrey Hartmann, Assistant High School Principal
- X Robert Gaetano, Middle School Principal
- X John Rhoads, Donald E. Schick Elementary School Principal
- X Charles Greevy, IV, Assistant Elementary School Principal
- **ab** Sherry Griggs, Supervisor of Curriculum & Instruction
- **X** Dayne Waller, Supervisor of Special Education
- **ab** Eric Gee, Director of Technology
- X Christina Herman, Director of Student Services & Career Development
- X Amanda Alexander, Williamsport Sun-Gazette

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments
  - Williamsport-Lycoming Community Foundation Presentation
  - Honor Collier B. Nix, M.D. for serving as District Physician

# B. Superintendent's Report/Discussion Items

# C. Public Comments Relative to Agenda Items

#### 6. Minutes

### A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

# November 17, 2010 School Board

Motion: Mrs. Yates Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### November 17, 2010 Work Session

Motion: Mrs. Yates Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 7. Finance

#### A. <u>Independent Auditors' Report</u>

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2010.

Motion: Mrs. Carey Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 8. Personnel

#### A. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2010-2011 school year.

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Motion: Mr. Raymond Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# B. Appointment of Athletic Personnel

It is recommended the Board appoint Matthew Whipple, 124 West Southern Avenue, South Williamsport, PA 17702, as Varsity Girls' Softball Head Coach for the 2010-2011 school year. Mr. Whipple has two years of coaching experience.

Motion: Mrs. Carey Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# C. <u>Crossing Guard Personnel</u>

It is recommended the Board appoint the following individuals as school crossing guards for the 2010-2011 school year:

- Chad Weaver, 1400 Sherman Street, Williamsport, PA 17701
- Richard Parker, 1511 Scott Street, Williamsport, PA 1701

Motion: Mr. Ade Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# D. Request for Family/Medical Leave – Policy 335

It is recommended the Board approve a request for family/medical leave (tentatively December 27, 2010 through January 26, 2011) in accordance with Policy 335 from John Rhoads, Donald E. Schick Elementary School Principal.

Motion: Mr. McGinnis Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## E. Request for Family/Medical Leave – Policy 435

It is recommended the Board approve a request for family/medical leave (tentatively December 1, 2010 through January 3, 2011) in accordance with Policy 435 from Annette Fry, 6<sup>th</sup> grade reading teacher.

Motion: Mr. Ade Second: Mr. Raymond

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# F. <u>Unpaid Leave – Policy 539</u>

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 539:

Jacqueline Emerick – 5 days
January 24 – January 28, 2011

Motion: Mr. McGinnis Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### G. <u>Unpaid Leave – Policy 439</u>

It is recommended the Board approve the following request for unpaid leave in accordance with Policy 439:

Kymberly Dunlap, Elementary Teacher– 2 days
February 24 – February 25, 2011

Motion: Mrs. Carey Second: Mrs. Yates

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# H. Sick Leave - Memorandum of Understanding

It is recommended the Board approve a request for family sick leave from Patricia Cozza, elementary teacher, pursuant to the terms of the attached Memorandum of Understanding.

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Motion: Mr. Dewar Second: Mrs. Carey

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# I. <u>Termination of Employee</u>

It is recommended the Board approve the termination of Mr. James McStay as a full-time custodian effective November 18, 2010.

Motion: Mrs. Yates Second: Mr. Ade

**ROLL CALL VOTE** 

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## 9. Policy

# A. <u>Policy 815 – Acceptable Use of Internet, Networks, and Technology Resources – Adoption</u>

It is recommended the Board adopt Policy No. 815 – Acceptable Use of Internet, Networks, and Technology Resources as attached.

- This policy consolidates Policies 815 and 815.1 regarding student and employee use of computer technology into one policy.
- The administrative team and Loyalsock Township Education Association collaborated in the development of the consolidated policy.
- The consolidated policy will eliminate Policy 815.1.

Motion: Mrs. Carey Second: Mr. Carlucci

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

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#### 10. Other

## A. <u>Uninterrupted Power Supply</u>

It is recommended the Board approve the purchase of an Uninterrupted Power Supply (effective November 18, 2010; purchase requisition attached) from Dell Computer, One Dell Way, Nashville, TN 37217 in the amount of \$7,081.96. (PEPPM #9914865 – Funds for this project will come from the Capital Reserve Fund.)

Motion: Mr. Raymond Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

## B. Meeting Schedule

It is recommended the Board approve the attached January 2011 – June 2011 Meeting Schedule of the Board of School Directors.

Motion: Mr. Ade Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# C. Bylaws of The Lancer Foundation

It is recommended the Board adopt the attached Bylaws of The Lancer Foundation. Motion to consider at the January 12, 2011 Work Session and to postpone a vote until the January 26, 2011 School Board Meeting. This will afford Board Member more opportunity for discussion.

Motion: Mr. Carlucci Second: Mr. McGinnis

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### D. High School Art Room Renovations– Submission of PDE-3074

It is recommended the Board approve submission of PDE-3074 (Non-Reimbursable Construction Project) to the Pennsylvania Department of Education, 333 Market Street, Harrisburg, PA 17126-0333, in accordance with Pennsylvania Department of Education guidelines, for renovations to the art room located at the Loyalsock Township High School.

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Motion: Mrs. Carey Second: Mrs. Leete

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# E. Retroactive Pay

It is recommended the Board approve the payment of retroactive pay in the amount of \$2,876.00 to Christina Confer, Spanish teacher, for the 2008-2009 school year.

Motion: Mr. McGinnis Second: Mr. Dewar

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

# F. Multi-Purpose Facility – Bids

It is recommended to refer the multi-purpose facility to the Facilities Committee to develop alternative options.

Motion: Mr. Carlucci Second: Mr. Ade

Yes Ade, Carey, Carlucci, Dewar, Leete, McGinnis, Piper, Raymond, Yates

No: None Absent: None

Result: Motion Carried

#### 1. General Construction

	Board award the bid for General Construction for the School District Multi-Purpose Facility Project to	
	, in the amount of \$	
Motion:	Second:	
<del>Yes:</del>		
No:	•	
Absent:		
Result:		

#### 2. Electrical Construction

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		Loyalsock Township School District Multi-Purpose Facility Project to
		, in the amount of \$
		Motion: Second:
		<del>Yes:</del>
		No:
		Absent:
		Result:
	<del>3.</del>	Plumbing Construction
		It is recommended the Board award the bid for Plumbing Construction for the
		Loyalsock Township School District Multi-Purpose Facility Project to
		, in the amount of \$
		,
		Motion: Second:
		<del>Yes:</del>
		No:
		Absent:
		Result:
	4.	HVAC Construction
	••	
		It is recommended the Board award the bid for Heating, Ventilating, and Air
		Conditioning (HVAC) Construction for the Loyalsock Township School District
		Multi-Purpose Facility Project to , in the
		amount of \$,
		Motion: Second:
		Yes:
		No:
		Absent:
		Result:
		Result.
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# 12. Public Comments

11.

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# 13. Adjournment @ 8:15 p.m.

Motion: Mrs. Carey Second: Mr. Ade

Gerald L. McLaughlin