Loyalsock Township School District

Meeting of School Directors

December 14, 2011

6:00 p.m.

Board Conference Room 1720 Sycamore Road Montoursville, PA 17754

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Randal Sees, Solicitor 7:00 p.m. – 7:30 p.m. Personnel; Student Matter
- 4. Roll Call Mr. Gerald L. McLaughlin, Business Manager/Board Secretary

MEMBER

<u>MEMBER</u>

XEdward H. Ade, Jr., PresidentXJohn B. RaymondXMaureen CareyXSheila J. Yates, Vice PresidentXWilliam P. CarlucciXPaul R. Young, IIXStephen M. Dewar – TreasurerX*Randal Sees, SolicitorXDavid P. HornbergerX*Robert W. Grantier, SuperintendentXChristina L. KiesslingX*Gerald McLaughlin, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

X Matt Hutchinson, Williamsport Sun-Gazette

5.

- A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>
 - Odyssey of the Mind Donation in Honor of Mrs. Joy Walls
 - Local Audit Presentation by Larson, Kellett & Associates, P.C.
- B. <u>Superintendent's Report/Discussion Items</u>
- C. <u>Public Comments Relative to Agenda Items</u>

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6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

- November 14, 2011 Education Committee
- November 16, 2011 School Board
- November 30, 2011 Education Committee

Motion:Mr. CarlucciSecond: Mr. DewarYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

7. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from November 1, 2011 through November 30, 2011, in the amount of \$2,273,049.22.

Motion:Mrs. CareySecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Treasurer's Report</u>

It is recommended the Board approve the attached Treasurer's Report for the month of November 2011.

Motion:Mr. RaymondSecond: Mrs. CareyYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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C. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2011.

Motion:Mr. YoungSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

D. <u>Authorization to Transfer Funds for Projected Future Retirement Rate Increases</u>

It is recommended the Board authorize the transfer of funds from the general fund unassigned balance to the general committed fund for projected future retirement rate increases in the amount of \$300,000.00.

Motion:Mrs. YatesSecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

E. <u>Authorization to Transfer Funds for Future Capital Projects</u>

It is recommended the Board authorize the transfer of funds from the general unassigned fund balance to the capital projects/reserve fund balance for future capital projects in the amount of \$100,000.00.

Motion:Mrs. CareySecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

8. Personnel

A. <u>Transfer – Part-Time Food Service Employee</u>

It is recommended the Board approve the transfer of Ms. Cori Stahl from a substitute food service employee to a part-time food service employee effective January 3, 2012. Ms. Stahl will receive an hourly rate of \$8.25.

Motion:Mrs. CareySecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. Food Service Substitutes

It is recommended the Board approve the attached list of food service substitutes for the 2011-2012 school year.

Motion:Mr. RaymondSecond: Mrs. YatesYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2011-2012 school year.

Motion:Mr. YoungSecond: Mr. DewarYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

9. School/District Programs and Operations

A. Field Trip Request – Corning, New York

It is recommended the Board approve an out-of-state field trip requested by Gerald Kaplan, art teacher. Mr. Kaplan has requested to take students to the Corning Museum of Glass in Corning, New York in January 2012.

Motion:Mrs. YatesSecond: Mr. HornbergerYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

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10. Other

A. <u>Act 1 - Resolution</u>

It is recommended the Board adopt the attached Resolution electing to not increase its tax rate above the index for the 2012-2013 school year.

Motion:Mr. CarlucciSecond: Mrs. YatesYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Approval of Meeting Schedule – School Board of Directors</u>

It is recommended the Board approve the attached meeting schedule for the Board of School Directors for January 2012 – December 2012.

Motion:Mrs. CareySecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

C. Award School Bus Bid – 2010 Used 81-Passenger School Bus (2)

It is recommended the Board award the 2010 81-passenger school bus (2 buses) bid (as per bid specifications) to Rohrer Bus Sales, P.O. Box 100, Rts. 11 & 15, Duncannon, PA 17020, in the total amount of \$122,348.00. This amount includes the installation of bus cameras. Funds for the purchase will come from the capital reserve fund.

Motion:Mrs. CareySecond: Mrs. KiesslingYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

D. <u>Hess Corporation Agreement</u>

It is recommended the Board approve the attached Natural Gas Transaction Confirmation with Hess Corporation, One Hess Plaza, Woodbridge, NJ 07095, effective January 1, 2012 – December 31, 2012.

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Motion:Mr. RaymondSecond: Mr. CarlucciYes:Ade, Carey, Carlucci, Dewar, Hornberger, Kiessling, Raymond, Yates, YoungNo:NoneAbsent:NoneResult:Motion Carried

11. Information Items

A. <u>Board Comments/Reports</u>

12. Public Comments

13. Next Meeting Date – January 11, 2012

14. Adjournment @ 7:00 p.m.

Motion: Mr. Young Second: Mrs. Carey

Gerald L. McLaughlin