

Workplace Safety Committee

February 6, 2018 District Service Center 2:00 p.m. Minutes

EMPLOYER MEMBER

<u>x</u> Charles Greevy

- <u>x</u> Brian Bubb
- <u>x</u>Glenn Drick
- <u>x</u> Dan Egly, Chairperson

x Linda LaCoe x Liza Temple (non-voting member) x Tyler Potts (non-voting member)

EMPLOYEE MEMBER

abEve Ellen BrownxMike KnightxSue Forester(Rec. Secretary)

- *I.* Welcome District Service Center-Mr. Egly welcomed everyone to meeting at 2:00 p.m. and introduced new employee and future safety committee member Tyler Potts.
- *II.* Minutes- January 9, 2018 Motion: Drick Second: Knight Yes: All No: None Absent: Greevy and LaCoe were absent for vote as they arrived at 2:05. Result: Passed
- *III.* Occupational Injuries-One injury was reported without incident.
- *IV.* School Police Officer Update-Officer Knight reported information of a white van in area in mid-January. Parent Link was implemented and message was sent notifying parents to review safety procedures with children. Technology department will work towards adding administration and teachers to Parent Link.
- V. Building Walkthrough & Safety Training with Bill Foehlinger-Walk through on February 13, 2018 at 10:00 a.m. and Safety Training on March 6, 2018 at 2:00 p.m. during our regularly scheduled DSC meeting. Mr. Foehlinger will do walk throughs on Feb. 13 to collect safety data which he will share during our safety training on March 6.

- VI. For the Good of the Order-Safety Committee discussed faster and more accurate methods of accounting for students at all times of the day. Mr. Greevy described "Shelter in Place" as a system for retaining students for short periods of time in the classroom. Safety committee also discussed attendance on weather delay days with the option of taking attendance twice once at beginning of the regularly scheduled day and taking attendance again after all the busses have arrived. Group agreed safety bags should be taken outside during fire drills.
- VII. Next Meeting-March 6, 2018 @ 2:00 at DSC
- XIII. Adjournment-Motion by Ms. Forester, Seconded by Ms. LaCoe at 2:45.