Loyalsock Township School District

Meeting of School Directors

January 9, 2019

7:15 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

1. Call to Order – President

- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Christopher Kenyon, Solicitor 5:30-6:05 p.m. – Student Discipline Hearing; 6:05-6:25 p.m. – Student Discipline; 6:25-7:09 p.m. Personnel, Litigation (Mr. Ade arrived at 5:33 p.m.)
- 4. Roll Call Mr. M. Daniel Egly, Board Secretary

MEMBER

MEMBER

x Edward H. Ade, Jr.	<u>n/a</u> Vacant
x Charles W. Edmonds	x Melvin E. Wentzel
x David P. Hornberger	<u>x</u> Paul R. Young, II, President
x Christina L. Kiessling	x *Christopher Kenyon, Solicitor
x Robert D. Leidhecker	x *Gerald L. McLaughlin, Superintendent
x John B. Raymond, Vice President	x *M. Daniel Egly, Business Mgr./Bd.Secretary
	*(Non-Voting Member)

OTHERS

- x Matthew Reitz, Loyalsock Township High School Principal
- x Ashley Sekel, Assistant High School Principal
- x Charles Greevy, IV, Middle School Principal
- x Matthew Johnson, Assistant Middle School Principal
- x Suzanne Foresman, Elementary School Principal
- x Preston Shellenberger, Assistant Elementary School Principal
- <u>x</u> Eric Gee, Director of Technology
- ab Christina Herman, Supervisor of Special Education
- <u>x</u> Pat Crossley, Williamsport Sun-Gazette

5.

A. <u>Recognition of Guests or Scheduled Speakers/Public Comments</u>

Page 2 Loyalsock Township School Directors Minutes January 9, 2019

B. <u>Public Comments Relative to Agenda Items</u>

C. <u>Data/Assessments Presentation</u> – Administration

6. Minutes

A. <u>Approval of Minutes</u>

It is recommended the Board approve the Minutes of the following meetings:

- November 28, 2018 Work Session
- December 5, 2018 Reorganization
- December 5, 2018 School Board

Motion:Mr. HornbergerSecond: Mr. WentzelYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

7. School/District Programs and Operations

A. <u>Out-of-State Field Trip Request</u>

It is recommended the Board approve the following out-of-state field trip request:

• Amanda Coughenour has requested to take approximately 40 students (High School Choir) to see Aladdin on Broadway in New York City on May 1, 2019. *The only cost to the District for this trip is for a substitute.*

Motion:Mr. RaymondSecond: Mr. LeidheckerYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

8. Finance

A. <u>Approval of Bills</u>

It is recommended the Board approve expenditures from November 1, 2018 through November 30, 2018, in the amount of \$999,852.48.

Motion:Mr. EdmondsSecond: Mr. HornbergerYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

Page 3 Loyalsock Township School Directors Minutes January 9, 2019

B. Treasurer's Report

It is recommended the Board approve the attached Treasurer's Report for the month of November 2018.

Motion:Mr. WentzelSecond: Mr. EdmondsYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

9. Personnel

A. <u>Reappointment of Business Manager</u>

It is recommended the Board reappoint M. Daniel Egly to the position of Business Manager pursuant to the terms of the attached Agreement (effective July 1, 2019 –June 30, 2024).

Motion:Mr. LeidheckerSecond: Mr. EdmondsYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Food Service Personnel</u>

It is recommended the Board appoint Linda Herbst as a part-time food service employee at an hourly rate of \$10.00 effective January 2, 2019.

Motion:Mr. AdeSecond: Mrs. KiesslingYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Substitute Personnel</u>

It is recommended the Board approve the attached list of substitute teachers, guest teachers, secretaries, nurses, aides, etc. for the 2018-2019 school year.

Motion:Mr. AdeSecond: Mrs. KiesslingYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, WentzelNo:NoneAbstain:YoungAbsent:NoneResult:Motion Carried

D. <u>Request for Family/Medical Leave – Policy 335</u>

It is recommended the Board approve the following request for family/medical leave in accordance with Policy 335:

Annette Fry (6th Grade Reading Teacher); December 3, 2018 – January 18, 2019

Motion:Mr. RaymondSecond: Mr. WentzelYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

E. Long-Term Substitute Teacher

It is recommended the Board appoint the following individual as a long-term substitute teacher:

• Christianna Woodling; Reading; January 2, 2019 – June 7, 2019

Motion:Mr. EdmondsSecond: Mr. AdeYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

F. <u>Support Staff - LTESPA</u>

It is recommended the Board appoint the following individual as a full-time (183-day) paraprofessional:

 Addison Shableski – Aide (\$11.00/hr.); pending documentation Mr. Shableski will be assigned as a technology aide in the STEM computer lab.

Motion:Mrs. KiesslingSecond: Mr. AdeYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

G. <u>Retirement/Resignation</u>

The Board acknowledges notice of the following retirements/resignations:

- Britney Bartlett; Part-Time Paraprofessional; Resignation effective December 21, 2018
- Renee Wheeland; High School/Middle School Monitor & Security; Resignation effective January 18, 2019.

Page 5 Loyalsock Township School Directors Minutes January 9, 2019

10. Other

A. <u>Act 1 - Resolution</u>

It is recommended the Board adopt the attached Resolution electing not to increase its tax rate above the index for the 2019-2020 school year.

Motion:Mr. HornbergerSecond: Mr. AdeYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

B. <u>Sale of School Bus</u>

It is recommended the Board approve the sale (as per bid specifications) of the following 48-passenger school bus:

• 2008 Freightliner School Bus (Serial Number 4UZABRDC58CY65107) The school bus will be sold to Jesus Lazcano, 1309 Arizona Apt. B, El Paso, TX 79902, at a cost of \$5,100.00.

Motion:Mr. WentzelSecond: Mr. AdeYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

C. <u>Sale of Front Mower</u>

It is recommended the Board approve the sale (as per bid specifications) of the following front mower:

• 2007 John Deere 1445 Series II Commercial Front Mower with accessories The mower will be sold to Brock Brenize, 10004 Rowe Run Road, Orrstown, PA 17244, at a total cost of \$8,450.00.

Motion:Mr. HornbergerSecond: Mr. RaymondYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

Page 6 Loyalsock Township School Directors Minutes January 9, 2019

D. <u>Adoption of Resolution – Student #21242</u>

It is recommended the Board adopt the attached Resolution relating to Student #21242.

Motion:Mr. EdmodsSecond: Mr. AdeYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, YoungNo:WentzelAbsent:NoneResult:Motion Carried

E. <u>Resignation of School Board Director</u>

It is recommended the Board accept the attached letter of resignation from Dr. Paul R. Watson, II, as a School Board Director and Treasurer, effective December 31, 2018. Dr. Watson has served as a School Board Director of the Loyalsock Township School District since December 2, 2015.

Motion:Mr. EdmondsSecond: Mrs. KiesslingYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

F. Nomination of Treasurer for Remainder of 2018-2019 School Year

Nomination of David Hornberger by John Raymond. Seconded by Paul Young. Closing of Nominations by Robert Leidhecker. Seconded by Charles Edmonds.

ROLL CALL VOTE

Motion:Mr. LeidheckerSecond: Mr. EdmondsYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

G. <u>Election of Treasurer</u>

It is recommended the Secretary cast the ballot electing David Hornberger_as Treasurer for the remainder of the 2018-2019 school year effective immediately.

ROLL CALL VOTE

Motion:Mr. EdmondsSecond: Mrs. KiesslingYes:Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Wentzel, YoungNo:NoneAbsent:NoneResult:Motion Carried

Page 7 Loyalsock Township School Directors Minutes January 9, 2019

11. Information/Discussion Items

- A. <u>Board Comments/Reports</u>
- B. <u>Administrative Reports</u>
- 12. Public Comments

13. Upcoming Board Meeting – January 16, 2019; 7:30 p.m.

14. Adjournment @ 8:20 p.m.

Motion: Mr. Hornberger Second: Mr. Leidhecker

M. Daniel Egly