

# *Loyalsock Township School District*

## *Meeting of School Directors*

*May 15, 2019*

*7:10 p.m.*

*Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701*

### **MINUTES**

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
6:05-7:05 p.m. – Personnel; Contracted Services; 9:00-9:45 p.m. – Personnel
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

#### **MEMBER**

  x Edward H. Ade, Jr.  
  x Charles W. Edmonds, Treasurer  
  x David P. Hornberger  
  x Christina L. Kiessling (arrival 6:22 p.m.)  
  x Robert D. Leidhecker  
  x John B. Raymond, Vice President

#### **MEMBER**

  x Carolyn R. Strickland, Ph.D.  
  x Melvin E. Wentzel  
  x Paul R. Young, II, President  
  x \*Christopher Kenyon, Solicitor  
  x \*Gerald L. McLaughlin, Superintendent  
  x \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

#### **OTHERS**

  x Matthew Reitz, Loyalsock Township High School Principal  
  x Ashley Sekel, Assistant High School Principal  
  x Charles Greevy, IV, Middle School Principal  
  ab Matthew Johnson, Assistant Middle School Principal  
  x Suzanne Foresman, Elementary School Principal  
  x Preston Shellenberger, Assistant Elementary School Principal  
  x Eric Gee, Director of Technology  
  x Christina Herman, Supervisor of Special Education  
  x Pat Crossley, *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - **What's So Cool About Manufacturing?**

**B. Public Comments Relative to Agenda Items**

**C. Presentation**

2019-2020 Proposed Final Budget Presentation

**6. Minutes**

**A. Approval of Minutes**

It is recommended the Board approve the Minutes of the following meeting:

- April 3, 2019 – Work Session

Motion: Mrs. Kiessling                      Second: Mr. Edmonds  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**7. School/District Programs and Operations**

**A. Graduating High School Seniors**

It is recommended the Board approve the attached list of High School Seniors for 2019 graduation, pending completion of all graduation requirements.

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**B. Authorization to File Subsidies, Federal Programs Applications/Grant Applications**

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2019-2020 school year.

Motion: Mr. Hornberger                      Second: Mr. Leidhecker  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**C. Elementary Summer Camp**

It is recommended the Board approve a summer camp (tentatively five weeks) for elementary students.

Motion: Mrs. Kiessling                      Second: Mr. Wentzel  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**D. Approval of 2019 Summer School Breakfast/Lunch Program**

It is recommended the Board approve a 2019 Summer School Breakfast/Lunch Program. It is estimated there will be no cost to the District.

Motion: Mr. Ade                                      Second: Mr. Hornberger  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**E. World Finals Odyssey of the Mind Competition**

It is recommended the Board approve a request received from Michelle Bartley. Mrs. Bartley is requesting to take students (out-of-state) to the World Finals Odyssey of the Mind Competition in Michigan, from May 21, 2019 through May 26, 2019.

Motion: Mr. Raymond                              Second: Mrs. Kiessling  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried



**9. Finance**

**A. Approval of Bills**

It is recommended the Board approve expenditures from March 1, 2019 through March 31, 2019, in the amount of \$1,743,930.58.

Motion: Mr. Leidhecker                      Second: Mr. Ade  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**B. Treasurer's Report**

It is recommended the Board approve the attached Treasurer's Report for the month of March 2019.

Motion: Mr. Wentzel                              Second: Mrs. Kiessling  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2019.

Motion: Mrs. Kiessling                              Second: Mr. Raymond  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**D. 2019-2020 Proposed Final Budget**

It is recommended the Board adopt the 2019-2020 proposed final budget with revenues and expenditures of \$23,775,175 with taxes as follows:

- Real Estate 14.92 mills (2018/2019-14.67 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mrs. Kiessling                      Second: Mr. Leidhecker  
Yes: Kiessling, Leidhecker, Strickland, Wentzel  
No: Ade, Edmonds, Hornberger, Raymond, Young  
Absent: None  
Result: Motion Failed

**E. Agenda Amendment**

It is recommended the Board amend the agenda to include an action item for the 2019-2020 budget without a tax increase.

Motion: Mr. Hornberger                      Second: Mr. Ade  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Young  
No: Wentzel  
Absent: None  
Result: Motion Carried

**F. 2019-2020 Proposed Final Budget**

It is recommended the Board adopt the 2019-2020 proposed final budget with revenues and expenditures of \$23,775,175 with taxes as follows:

- Real Estate 14.67 mills (*2018/2019-14.67 mills*)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Hornberger                      Second: Mr. Ade  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Young  
No: Wentzel  
Absent: None  
Result: Motion Carried

**10. Personnel**

**A. Professional Staff**

It is recommended the Board appoint the following individuals (pending documentation/certification) effective August 20, 2019:

- Kristina Kurelja as a Temporary Professional Employee assigned as a biology teacher. Ms. Kurelja will receive a salary based on Step 1-B (\$46,359) of the Teacher Salary Schedule.
- M. Kathleen Mann as a Temporary Professional Employee assigned as an English teacher. Ms. Mann will receive a salary based on Step 1-M (\$48,859) of the Teacher Salary Schedule.
- Sarah Nelson as a Professional Employee assigned as a speech and language impaired teacher. Ms. Nelson will receive a salary based on Step 7-M (\$60,061) of the Teacher Salary Schedule.
- Sarah Smith as a Professional Employee assigned as a Business, Computer and Information Technology teacher. Ms. Smith will receive a salary based on Step 8-M (\$61,928) of the Teacher Salary Schedule.
- Kaden Stensland as a Temporary Professional Employee assigned as a mathematics teacher. Mr. Stensland will receive a salary based on Step 1-B (\$46,359) of the Teacher Salary Schedule.

Motion: Mr. Ade                                  Second: Mr. Raymond  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried





**E. Summer Custodial/Maintenance Employees**

It is recommended the Board approve the attached list of temporary summer custodial/maintenance personnel for the summer of 2019 pending documentation.

Motion: Mr. Ade   Second: Dr. Strickland  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**F. Approval of 2019 Elementary Summer Camp Personnel**

It is recommended the Board approved the attached list of personnel for the 2019 elementary summer camp.

Motion: Mr. Edmonds   Second: Mr. Raymond  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**G. Retirement/Resignation**

The Board acknowledges notice of the following retirement/resignation:

- Mary Kurtz, School Bus Driver; Resignation effective March 27, 2019
- Charles Wentzell; Part-Time Custodian; Resignation effective April 12, 2019
- Steven Weaver; Full-Time Custodian; Resignation effective April 5, 2019
- Angela Pinsky; Executive Director of The Lancer Foundation; Resignation

11. Other

A. **Master Lease Purchase Agreement – Apple, Inc.**

It is recommended the Board approve the attached three-year Master Lease Agreement between Apple, Inc. and the Loyalsock Township School District at a cost of \$274,393.00, and authorize the appropriate officers to execute the necessary documents for the Agreement. Funds for this purchase will come from the general assigned fund balance (technology). The purpose of the Agreement is for the continuation of the iPad Initiative for students in grades 5, 10 and 11.

Motion: Mr. Raymond                                       Second: Mr. Leidhecker  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

B. **Purchase of Wireless Access Points and Server**

It is recommended the Board authorize the purchase of technology software/hardware, wireless access points and server, (see attached quote) from BLaST Intermediate Unit 17 at a cost of \$33,462.70. *Funds for this purchase will come from the general assigned fund balance fund (technology).*

Motion: Mr. Hornberger                                       Second: Mr. Leidhecker  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

C. **BLaST IU 17 Technology Services Agreement**

It is recommended the Board approve the attached 2019-2020 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Mrs. Kiessling                                       Second: Mr. Ade  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**D. Lycoming Career & Technology Center Budget**

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2019-2020 school year.

Motion: Mr. Ade Second: Mrs. Kiessling  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**E. Nomination of Treasurer for 2019-2020 School Year**

Nomination of Charles W. Edmonds by John Raymond. Seconded by Melvin Wentzel.  
Closing of Nominations by David Hornberger. Seconded by Melvin Wentzel .

**Roll Call Vote**

Motion: Mr. Wentzel Second: Mr. Hornberger  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**F. Election of Treasurer**

It is recommended the Secretary cast the ballot electing Charles W. Edmonds as Treasurer for the 2019-2020 school year.

**Roll Call Vote**

Motion: Mr. Ade Second: Mr. Wentzel  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**G. Loyalsock Township Recreation Budget**

It is recommended the Board approve the attached budget of \$23,454.37 from the Loyalsock Township Recreation Board for programs during the 2019-2020 school year.

Motion: Mr. Hornberger                      Second: Mrs. Kiessling  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**H. Purchase of Office Furniture – Tanner Furniture**

It is recommended the Board authorize the purchase of office furniture (see attached quote) for Donald E. Schick Elementary School from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$2,968.37. (PA State Contract COSTARS-035-025)  
*Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel                              Second: Mr. Edmonds  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**I. Student Teacher Placements**

It is recommended the Board authorize the Superintendent to enter into agreements with the following higher education institutions for student teacher placements:

- Indiana University of Pennsylvania
- The Penn State University

Motion: Mr. Wentzel                              Second: Mr. Leidhecker  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**J. Memorandum of Understanding – Law Enforcement**

It is recommended the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police and Loyalsock Township School District effective June 28, 2019. The Memorandum of Understanding must be reviewed and re-executed every two years.

Motion: Mr. Hornberger                      Second: Mr. Edmonds  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**K. PSBA 2019 Delegate Assembly – Voting Delegate**

It is recommended the Board appoint John B. Raymond as a 2019 voting delegate to the PSBA 2019 Delegate Assembly.

Motion: Mr. Edmonds                      Second: Mr. Wentzel  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**L. Resolution Supporting Statewide Cyber Charter School Funding Reform**

It is recommended the Board adopt the attached resolution supporting statewide cyber charter school funding reform.

Motion: Mr. Ade                              Second: Mr. Raymond  
Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland,  
Wentzel, Young  
No: None  
Absent: None  
Result: Motion Carried

**M. Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs**

It is recommended the Board adopt the attached resolution supporting Senate Bill 34 and House Bill 526 for school districts providing their own cyber learning programs.

Motion: Mr. Wentzel    Second: Mr. Raymond  
 Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
 No: None  
 Absent: None  
 Result: Motion Carried

**N. Position of Board President Temporarily Granted to Director Melvin Wentzel for Signing Diplomas**

- 1. Temporary Resignation of Board President**
- 2. Appointment of Temporary Board President**

It is recommended Mr. Melvin Wentzel be appointed Temporary Board President for the purpose of signing his daughters’ diplomas.

Motion: Mr. Hornberger    Second: Mr. Leidhecker  
 Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
 No: None  
 Absent: None  
 Result: Motion Carried

- 3. Resignation of Mr. Melvin Wentzel**
- 4. Return of Office to Mr. Paul Young**

**O. Position of Board President Temporarily Granted to Director Christina Kiessling for Signing Diplomas**

- 1. Temporary Resignation of Board President**
- 2. Appointment of Temporary Board President**

It is recommended Mrs. Christina Kiessling be appointed Temporary Board President for the purpose of signing her sons’ diplomas.

Motion: Mr. Hornberger    Second: Mr. Raymond  
 Yes: Ade, Edmonds, Hornberger, Kiessling, Leidhecker, Raymond, Strickland, Wentzel, Young  
 No: None  
 Absent: None  
 Result: Motion Carried

- 3. Resignation of Mrs. Christina Kiessling**
- 4. Return of Office to Mr. Paul Young**

**12. Information/Discussion Items**

- A. Board Comments/Reports
- B. Administrative Reports

**13. Public Comments –**

Dr. Charles Greevy – On Sunday, there will be a 5K Run with more than 100 participants sponsored by the Impact Group.

**14. Upcoming Board Meeting – June 19, 2019 at 7:00 p.m. (Final Budget)**

Graduation is June 7, 2019. Board should arrive at 6:40 p.m.

**15. Adjournment @ 8:55 p.m.**

Motion: Mr. Hornberger  
Second: Mr. Raymond

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M. Daniel Egly